



Stratford City Council Special Council Open Session MINUTES

Meeting #: 4774th
Date: Thursday, July 10, 2025
Time: 12:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa

Staff Present: Tatiana Dafoe - City Clerk, Audrey Pascual - Deputy Clerk

Also Present: Susan Merli – External HR Consultant, Authentika Consulting
Member of the Media

1. Call to Order:

Mayor Ritsma, Chair presiding, called the Council meeting to order.

Councillor Burbach and Councillor Henderson provided regrets for this meeting.

2. Declaration of Pecuniary Interest:

3. Adjournment into Closed Session:

R2025-276

Motion by Councillor Nijjar

Seconded by Councillor McCabe

THAT Council move into closed session to consider the following matter:

4.1 Confidential Verbal Report from Mayor Ritsma with respect to the Chief Administrative Officer permanent position (CM-25-15) - Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

Carried

Council moved into Closed Session at 12:02 P.M.

Council reconvened into Open Session at 12:42 P.M.

4. Closed Meeting Summary:

At the July 10, 2025, Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

4.1 Confidential Verbal Report from Mayor Ritsma with respect to the Chief Administrative Officer permanent position (CM-25-15) - Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session, direction was given to the HR External Consultant and direction was given to City Clerk.

5. Reading of the By-laws:

The following By-law required First and Second Readings and Third and Final Readings:

5.1 Confirmatory By-law - By-law 77-2025

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on July 10, 2025.

R2025-277

Motion by Councillor Beatty

Seconded by Councillor Hunter

THAT By-law 77-2025 be read a First and Second Time.

Carried two-thirds support

R2025-278

Motion by Councillor Briscoe

Seconded by Councillor McCabe

THAT By-law 77-2025 be read a Third Time and Finally Passed.

Carried

6. Adjournment:

R2025-279

Motion by Councillor Sebben

Seconded by Councillor Hunter

THAT the July 10, 2025 Special Council Meeting adjourn.

Carried

Meeting Start Time: 12:01 P.M.

Meeting End Time: 12:43 P.M.

Mayor - Martin Ritsma

Clerk - Tatiana Dafoe