

## **The Corporation of the City of Stratford Policy Manual**

**Policy Number:** H.1.7

**Policy Section:** Human Resources

**Department:** Human Resources

**Date Adopted:** May 28, 1973

**Date Amended:** April 28, 2003, by R2003-235; April 23, 2012, by R2012-160

**Scheduled for Review:**

**Date of Last Review:**

**Policy Type:** Council-adopted Policy

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### **Long Service Award**

**Policy Statement:**

That the City continue the practice of Long Service Awards for municipal employees achieving 25 years of service with the City of Stratford. The employee may choose their award from one of the following options, at a cost not to exceed \$400:

- Watch with the City Crest; or
- Sterling Silver Ring with City Crest; or
- An article purchased from a local jewellery store; or
- A travel voucher from a local travel agency
- A charitable donation to the charity of the employee's choice.

All articles are to be selected and ordered through the Mayor's Office.

A presentation will be made to the employee either at a Council Meeting or by the employee's Director, whichever is suitable to the employee.