

MANAGEMENT REPORT

Date: June 17, 2025
To: Finance & Labour Relations Sub-committee
From: Tim Wolfe, Director of Community Services
Report Number: FIN25-015
Attachments: None

Title: Waive Facility Fees for the To Stratford With Love Banquet

Objective: To consider the waiving of fees for use of the Community Halls on December 13, 2025, for the annual To Stratford With Love banquet.

Background: Simple Dreams Ministries Inc. was founded in 2011 by Richard and Ruth Kneider. Since then, they have been serving the community through various projects, including:

- Thanksgiving Dinner Giveaway
- Passport to Savings
- Pizza and Pool Party at the Lions Pool
- Picnic in the Park
- To Stratford With Love Banquet

2025 will be the 37th To Stratford With Love Banquet.

Analysis: Historically, requests of this nature were assessed through the Community Grants program as staff do not have authority to waive fees. This is still the case, however, for tracking purposes, fee waivers are now tracked through the facility budgets.

The revenues that would be waived for this event are \$3,627 (excluding HST).

Should the Committee and Council wish to support this request, there is no tax levy impact, rather the impact is measured in lost revenues due to reduced hall availability for fee-paying users.

Financial Implications:

Financial impact to current year operating budget:

If approved, the financial impact is as noted above, with reduced revenues by \$3,627 (excluding HST), does not apply in the case of fee waiver entries.

Insurance considerations:

The facility user will be required to purchase facility user insurance or provide coverage naming the City as additional insured of not less than Five Million Dollars (\$5,000,000).

Alignment with Strategic Priorities:

Work Together For Greater Impact

This report aligns with this priority as the waiving of the fees would assist To Stratford With Love in serving those in need within the community.

Alignment with One Planet Principles:

Health and Happiness

Encouraging active, social, meaningful lives to promote good health and wellbeing.

Staff Recommendation: THAT the report titled, "Waive Facility Fees for the To Stratford With Love Banquet" (FIN25-015), be received;

AND THAT direction be provided regarding the facility rental fee waiver request in the amount of \$3,627 for use of the Community Halls on December 13, 2025.

Prepared by:

Tim Wolfe, Director of Community Services

Recommended by:

Tim Wolfe, Director of Community Services

Adam Betteridge, Interim Chief Administrative Officer