

MANAGEMENT REPORT

Date:	May 12, 2025
То:	Mayor and Council
From:	Quin Malott, Parks, Forestry & Cemetery Manager
Report Number:	COU25-059
Attachments:	None

Title: Inverness Park Playground RFP Award

Objective: To recommend approval of the proposal for the design, supply, delivery, and installation of playground equipment at Inverness Park (RFP-2025-14).

Background: The replacement of the playground equipment at Inverness Park was approved as part of the 2025 budget on February 10, 2025 at the estimated cost of \$110,000.

The approval is part of the cyclical replacement program of playground equipment through its inspections to avoid equipment failure, resulting in possible injury or equipment removal.

The playground equipment at Inverness Park is 20 years old which exceeds the Canadian Standards Association (CSA) guidelines of replacement after 15 years and is consistent with the City's replacement lifecycle of 20 years.

Analysis: A Request for Proposals (RFP-2025-14) was advertised and closed on April 4, 2025 for the design, supply, delivery, and installation of an accessible playground including accessible engineered woodchip base at Inverness Park. The RFP also included the installation of an accessible pathway to the playground equipment.

Eight submissions were received, and ranked by the evaluation Committee consisting of staff and representatives from the Accessibility Advisory Committee, from the following companies:

- PlayPower LT Canada Inc.
- ABC Recreation Ltd.
- Earthscape
- Henderson Recreation Equipment Limited

- New World Park Solutions Inc.
- Park N Play Design Co Ltd.
- Park N Water LTD.
- S.F. Scott Mfg. Co. Ltd. O/A Blue Imp

Submissions were rated on the following criteria:

- 1. Play value & safety
- 2. Accessibility
- 3. Appearance and novelty
- 4. Quality and durability of materials
- 5. Warranty, service, and maintenance requirements
- 6. Price

The highest-ranking submission was BlueImp which received high scoring in playability, accessible components and included accessible pathway, for a total cost including HST of \$116,557.24, with net cost after HST rebate of \$104,963.40.

Financial Implications:

Financial impact to current year operating budget:

The project, that is within the approved allocation approved during budget will be fully funded from existing and current capital reserve contributions, having no net impact on the City's operating budget in the current year. Ongoing inspections of the playground are incorporated in the current operating budget.

Financial impact on future year operating budget:

There will be no financial impact on subsequent budgets aside from regular repairs, maintenance, inspections and transfers to reserves for future replacement that are included in the annual operating budgets.

Link to asset management plan and strategy:

The new playground equipment is expected to have a lifespan of 15 - 20 years, consistent with the City's asset policies and CSA guidelines. Future transfers to reserve funds will reflect planned replacements over the period and at the end of the useful life for this playground to ensure financial sustainability of the replacement program.

Alignment with Strategic Priorities:

Enhance our Infrastructure

This report aligns with this priority by optimizing Stratford's physical assets.

Alignment with One Planet Principles:

Health and Happiness

Encouraging active, social, meaningful lives to promote good health and wellbeing.

Staff Recommendation: THAT the Request for Proposal (RFP-2025-14) for the design, supply, delivery, and installation of an accessible playground, including accessible engineered woodchip base and the installation of an accessible pathway at Inverness Park be awarded to S.F. Scott Mfg. Co. Ltd. O/A Blue Imp. in the amount of \$116,557.24, including HST.

Prepared by:	Quin Malott, Parks, Forestry & Cemetery Manager
Recommended by:	Tim Wolfe, Director of Community Services
	Adam Betteridge, Interim Chief Administrative Officer