

Corporate Services  
City Hall PO Box 818  
Stratford, ON  
N5A 6W1

April 23rd, 2025

Dear City of Stratford:

It is our desire to host the annual year end tournament for the Stratford Ladies and Mens Slo Pitch leagues at the Packham Road Sports Complex (September 5, 6 & 7th, 2025).

There will be 12 Ladies teams and 7 Mens teams playing in this tournament.

SLSP is requesting that the City of Stratford Council approve this event so that we can apply for a Special Events permit.

We have secured "Features" restaurant to provide food and alcohol sales for the event. Chris Haynes-owner/operator of Features will be securing the liquor license and applying for a Special Event Permit. Chris will provide the required documentation to the Huron Public Health unit.

Enclosed please find the layout of the planned licensed area.

Outstanding (will send as soon as they are required):

Copy of the liquor License

Copy of the Municipal Alcohol Policy

Copy of \$5,000,000.00 insurance with the city listed

Letters to Police and Fire services

Identification of the organization that will be providing Security services for the weekend.

Thank you for your time and consideration of this matter, if you have any questions or concerns, please contact me. I look forward to hearing from you at your earliest convenience.

Sincerely,

*Kelly Elligson*

Kelly Elligson-President  
Stratford Ladies Slo Pitch League  
519-301-2563 or sneltz69@yahoo.com