



**The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
MINUTES**

Date: February 26, 2025
Time: 4:30 P.M.
Location: Council Chamber, City Hall

Sub-committee Present: Councillor Burbach - Chair Presiding, Councillor Nijjar - Vice Chair, Councillor Hunter

Regrets: Councillor McCabe, Councillor Beatty

Staff Present: Taylor Crinklaw - Director of Infrastructure Services, Neil Anderson - Director of Emergency Services/Fire Chief, Nick Sheldon – Project Manager, Emily Skelding – Supervisor of Waste Operations, Audrey Pascual - Deputy Clerk, Miranda Franken - Council Clerk Secretary

Also present: Members of the public

1. Call to Order

The Chair called the Meeting to Order.

Councillor McCabe and Councillor Beatty provided regrets for this meeting.

Land Acknowledgment

Moment of Silent Reflection

Respectful Workplace Policy Statement

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the February 26, 2025, Infrastructure, Transportation and Safety Sub-committee meeting.

3. Delegations

None scheduled.

4. Report of the Director of Infrastructure and Development Services

4.1 Avon Street and Avondale Avenue Reconstruction – Open House and Recommendations

Staff Recommendation: THAT Council receive the description of the proposed design for the Avon Street and Avondale Avenue Reconstruction Project;

THAT Council accept the design as presented at the Public Open House and on Engage Stratford;

AND THAT Council authorize Staff to proceed with construction tendering.

Sub-committee Discussion: The Project Manager reviewed the report, highlighting the following:

- the report being feedback received from the Open House;
- outlining the proposed improvements presented in the report;
- the Open House being held virtually on the Engage Stratford page between January 17, 2025 and January 31, 2025 with invitations to Mayor and Council, property owners and tenants of the area;
- 62 residents in the area saw response of 13 questionnaires submitted and 3 offline directives;
- a mixture of positive and negative feedback received;

- some residents indicating they are happy to have the street reconstructed;
- questions regarding access to properties during construction, the length of the construction and disruptions to water;
- these to be outlined in the FAQ's to be released closer to construction to ensure residents are not overloaded with information at this stage;
- questions received regarding the proposed elimination of the east side walk along Avondale Avenue and the south side walk along Avon Street;
- the side of the street to retain sidewalks being selected based on street lighting and continuity with Avondale north of Huron Street;
- the project budget being 5.6 million dollars with Provincial Funding providing 3 million; and
- staff requesting approval to proceed with tendering.

Discussion on this matter occurred between Sub-committee and Staff. Highlights of the discussion included:

- the elimination of the sidewalk in keeping with a design recommendation that an ideal road width meet 8.5 meters; and
- Avondale not meeting this width requiring the design balance to allow for the maximum road width while balancing for sidewalks.

Motion by Councillor Hunter

Sub-committee Recommendation: THAT Council receive the description of the proposed design for the Avon Street and Avondale Avenue Reconstruction Project;

THAT Council accept the design as presented at the Public Open House and on Engage Stratford;

AND THAT Council authorize Staff to proceed with construction tendering.

Carried

5. Department Update

Sub-committee Discussion: Staff provided the following highlights from the department update:

- in coming months, Infrastructure Services to be issuing a request for proposal regarding curbside waste collection;
- new contract required for November 2026 onwards to include collection services for green bin, garbage and yard waste;
- industry recommendation being 1 year in advance to allow the awarded contractor time to order trucks and prepare;
- staff to post a public survey in coming weeks on Engage Stratford to gather feedback on current curbside collection to be used to support Council decision on curbside collection for 2026 onwards;
- staff to keep council informed through the process;
- the warmer weather allowing for the pothole truck to begin work; and
- all divisions focusing on putting out RFP's and RFQ's.

Discussion on this matter occurred between Sub-committee and Staff. Highlights of the discussion included:

- potholes being worse after a freeze and thaw cycle and being worse than previous years;
- potholes to be on the reconstruction list in 2026 or soon after; and
- watermain breaks tracking higher than previous years.

6. Advisory Committee/Outside Board Minutes

The following Advisory Committee Minutes were provided for the information of Sub-committee:

- Energy & Environment Advisory Committee Minutes of January 2, 2025

7. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is March 26, 2025, at 4:30 p.m. in the Council Chamber, City Hall.

8. Adjournment

Motion by Councillor Nijjar

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 4:40 P.M.