



MANAGEMENT REPORT

Date: December 16, 2024
To: Mayor and Council
From: Quin Malott, Parks, Forestry & Cemetery Manager
Report Number: COU24-156
Attachments: None

Title: Pre-budget 2025 Pruning, Removal & Disposal of Designated Trees & Stumps

Objective: To authorize the award of Tender T-2024-31 for the pruning, removal and disposal of designated trees and stumps along with regular, overtime, and emergency pruning services in 2025.

Background: Each year the Community Services Department puts out a Tender for the pruning, removal and disposal of designated trees and stumps along with regular and emergency pruning. For 2025 the Tender request included:

- Remove and dispose from various locations within the city, of 51 designated trees and their stumps that have been identified for removal by the Parks Division.
- Remove and dispose from various locations within the city, of 42 designated stumps that have been identified for removal by the Parks Division.
- Pruning and disposal from various locations within the city, of designated trees that have been identified for line clearance, or identified on a daily basis, by the Parks Division

Analysis: The tender closed on November 21, 2024, with seven bids received from the following companies:

Company	Removal of Trees & Stumps	Removal of Extra Stumps	Pruning Regular Hrly Rate	Pruning OT Hourly Rate	Pruning Emergency Hrly Rate
Charles & Partner Construction Inc.	\$46,665	\$20,580	\$78,000	\$9,000	\$15,000
1877980 Ontario Inc. o/a Kodiak Tree Services	\$79,509	\$11,970	\$357,500	\$41,250	\$55,000

Company	Removal of Trees & Stumps	Removal of Extra Stumps	Pruning Regular Hrly Rate	Pruning OT Hourly Rate	Pruning Emergency Hrly Rate
Lange Bros. (Tavistock) Limited	\$63,506.22	\$11,550	\$195,000	\$15,000	\$17,500
Pineridge Tree Service	\$76,500	\$20,832	\$292,500	\$33,750	\$45,000
Sequoia Tree Services Ltd.	\$76,218.99	\$25,124.82	\$241,800	\$27,900	\$37,200
Southwestern Brush	\$63,750	\$13,650	Did not submit	Did not submit	Did not submit
Tree Tech, Tree and Property Maintenance Specialists Inc.	\$59,058	\$10,038	Did not submit	Did not submit	Did not submit

Note: Amounts noted are excluding HST.

Charles & Partner Construction Inc. were disqualified due to lack of qualifications.

Tree Tech, Tree and Property Maintenance Specialists Inc. did not submit a bid for hourly, emergency or overtime pruning but were the low bidder for the removal of 51 designated trees and their stumps as well as 42 extra stumps.

Lange Bros. (Tavistock) Limited was the low bid for the regular, overtime and emergency pruning hourly rate.

The above two contractors were successful bidders in 2024 also. This is a one-year contract paid through the Forestry Operational Budget. Bidders were provided with estimated number of pruning hours (from previous year) and included 1300 regular hours, 100 overtime hours and 100 emergency hours. Bidders are therefore aware that they are bidding on an estimated number of hours and these hours can increase or decrease each year.

Financial Implications:

Financial impact to current year operating budget:

No impact on 2024 operating budget as this is a 2025 contract.

Financial impact on future year operating budget:

Total costs including HST for: removal of trees and their stumps is \$66,735.54; pruning is \$257,075 and additional stumps is \$11,342.94 (total combined cost is \$335,153.48).

Total cost to the city after the HST rebate for the combined services is \$301,816.08, within the proposed 2025 budget. The total draft budget for 2025 for removals and pruning is \$365,000.

This request represents a pre-budget approval, as the service is to be performed in 2025, and the 2025 budget is not yet authorized.

Insurance considerations:

Both companies will maintain insurance with the City of Stratford listed as an additional insured in the amount of not less than \$5 million.

Alignment with Strategic Priorities:

Work Together for Greater Impact

This report aligns with this priority as we are planning for a sustainable future for Stratford's resources and environment.

Alignment with One Planet Principles:

Land and Nature

Protecting and restoring land for the benefit of people and wildlife.

Staff Recommendation: THAT the Tender (T-2024-31) for the removal of designated trees and stumps in 2025, be awarded to Tree Tech Tree and Property Maintenance Specialists Inc. in the amount of \$66,735.54, including HST;

THAT the Tender (T-2024-31) for the removal of designated stumps in 2025, be awarded to Tree Tech Tree and Property Maintenance Specialists Inc. in the amount of \$11,342.94, including HST;

AND THAT the Tender (T-2024-31) for the regular, overtime, and emergency pruning services in 2025, be awarded to Lange Bros. (Tavistock) Limited in the amount of up to \$257,075, including HST.

Prepared by: Quin Malott, Parks, Forestry & Cemetery Manager

Recommended by: Tim Wolfe, Director of Community Services

Joan Thomson, Chief Administrative Officer