



MANAGEMENT REPORT

Date: September 9, 2024
To: Mayor and Council
From: Mark Hackett, Manager of Community Facilities
Report Number: COU24-092
Attachments: None

Title: Administration of Justice Building Accessible Entrance Ramp – Tender Award

Objective: To provide Council with information and to award the tender for the installation of an accessible entrance ramp at the Administration of Justice Building.

Background: At the February 26, 2024, Council Meeting, Council approved the 2024 budget and the capital expenditure of \$200,000 for the installation of an accessible entrance ramp at the Administration of Justice Building.

The Community Services Department consulted with Artas Engineering & Design Inc. to design the accessible ramp and barrier free entrance to ensure compliance with all legislation with the Ontario Building Code and the Accessibility for Ontarians with Disabilities Act (AODA). This cost was approximately \$11,000.

The design for the project was presented to the City of Stratford Accessibility Advisory Committee (AAC) on May 7, 2024. The AAC fully supports the design concept as presented.

Analysis: Working with the Purchasing Clerk, T-2024-23 was issued which was posted on July 15, 2024. Four submissions were received.

- Uniqueco Building Restoration Inc. - \$143,900 plus HST.
- SST Group of Construction Companies Ltd. - \$187,800 plus HST.
- Tradition Construction Inc. - \$203,700 plus HST.
- Direk Construction Inc. - \$260,750 plus HST.

The lowest cost submission received is from Uniqueco Building Restoration Inc. in the amount of \$162,607, including HST. The submission cost is under the approved budget for the project.

Reference checks were completed for the references that were provided from Uniquenco Building Restoration Inc. for similar municipal projects of this nature. No significant concerns were raised from the references provided.

Staff recommend that the T-2024-23 be awarded to the lowest bid, Uniquenco Building Restoration Inc.

Financial Implications:

Financial impact to current year operating budget:

The unspent funds of approximately \$43,000 will remain in the reserve fund R-R11-FACI for future capital expenditure requirements. There are no anticipated impacts to the operating budget.

Financial impact on future year operating budget:

Annual repairs and maintenance, as well as transfers to reserves for future replacement of the assets, will be included in future operating budgets.

Link to asset management plan and strategy:

The accessible ramp is expected to have a useful life of approximately 25 years. Future transfers to reserve funds will need to reflect planned replacements over the period and at the end of the useful life for the accessible ramp, like all assets included in the asset management plan.

Alignment with Strategic Priorities:

Enhance our Infrastructure

This report aligns with this priority as this project will reduce barriers to accessibility for members of the public that are utilizing the facility.

Alignment with One Planet Principles:

Equity and Local Economy

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

Culture and Community

Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living.

Staff Recommendation: THAT the tender (T-2024-23) for the installation of an accessible entrance ramp at the Administration of Justice Building be awarded to Uniquenco Building Restoration Inc. for a total cost of \$162,607, including HST;

THAT Facilities Capital Reserve Fund R-R11-FACI be used to provide the funding required;

AND THAT if additional work is required, subject to approval by the Director of Community Services, an additional contingency be authorized to fund any potential issues that are not within the scope of work from Facilities Capital Reserve Fund R-R11-FACI.

Prepared by: Mark Hackett, Manager of Community Facilities
Recommended by: Tim Wolfe, Director of Community Services
Joan Thomson, Chief Administrative Officer