



Communities in Bloom Advisory Committee

MINUTES

A meeting of the Stratford Communities in Bloom (CIB) Advisory Committee was held on Thursday, April 4, 2024 at 12:00 p.m., Stratford City Hall – Council Chamber, 1 Wellington Street, Stratford

Committee Members: Councillor Brad Beatty – Chair Presiding, Mary-Anne Krutila, Cindy Carlson, Councilor Bonnie Henderson

Staff: Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Absent: Kimberly Richardson, Carys Wyn Hughes, Barb Hacking

1. Call to Order

Councillor Beatty, Chair presiding, called the meeting to order at 12:00 p.m.

Reading of the Land Acknowledgement and a Moment of Silent Reflection.

Reading of the Respectful Workplace Policy.

2. Declaration of Pecuniary Interest

None declared.

3. Adoption of the Previous Minutes

The minutes from the March 7, 2024 meeting will be listed on the May 9, 2024, agenda for consideration.

4. Business Arising from Previous Minutes

4.1 Update on Ted Blowes Garden

Barb Hacking confirmed there are no updates at this time.

4.2 2024 CIB National Update/CIB Initiatives/Judging Plans

Councillor Beatty reported that he has not yet received the dates that the judges will be visiting Stratford. He has shared with CIB members the link to access the CIB National Website so members can keep up to date with events and projects.

On April 6, 2024 Councillor Beatty will be participating in a CIB Ontario course to be re-certified with his CIB judging credentials.

4.3 2025 National Symposium

Councillor Beatty reported that Stratford City Council has voted in support of Stratford hosting the 2025 CIB National Symposium. On June 5, 2024, the representatives from the CIB National office will be visiting Stratford to begin discussing plans.

Vicky Trotter, Council Committee Coordinator, sent a memo to all Advisory Committees regarding the composition of working groups within Advisory Committees. Ms. Trotter will inquire further with the Clerk on parameters that CIB should be following, specifically people volunteering with garden upkeep and volunteers assisting with the symposium.

Councillor Beatty suggested that CIB could possibly submit a request to Council to increase the citizen positions on the Committee for 2025 to assist during the symposium.

4.4 Landscape Design Plan Update

Councillor Beatty reported that Barb Hacking has contacted Scott Wentworth and he will be providing a more detailed landscape design plan in May.

5. New Business

5.1 Advisory Committee Budget Memo

Vicky Trotter, Council Committee Coordinator reminded Advisory Committee members that plans should be in place by the end of the June CIB meeting to

ensure that projects get completed and invoices are paid before year-end.
Unspent budget funds cannot be carried over to the next year.

5.2 Sponsorship Requests

Councillor Beatty inquired with Vicky Trotter regarding how CIB and CIB National can reach out to the community for sponsorship funds for the National Symposium they will be hosting in 2025. Ms. Trotter will inquire with the Director of Corporate Services on the City's policies surrounding grant applications and sponsorships and how CIB can move forward if grants and sponsorships become available in the future.

6. Upcoming Events

- CIB Garden Fling (Stratford Farmer's Market) - Saturday, May 25, 2024

7. Date of Next Meeting

The next meeting of the CIB Advisory Committee will be held on Thursday, May 9, 2024, at 12:00 p.m., Rotary Complex – Mansbridge Room, 353 McCarthy Road W., Stratford.

8. Adjournment

Motion by Cindy Carlson

Seconded by Mary-Anne Krutila

THAT the April 4, 2024 Communities in Bloom Advisory Committee meeting adjourn. Carried

Meeting Start Time: 12:00 P.M.

Meeting End Time: 12:33 P.M.