



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, April 24, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: David Daglish – Chair Presiding, Councillor Jo-Dee Burbach, Councillor Harjinder Nijjar, John Lewis, Pat Ranney – Cycle Stratford Representative

Staff Present: Nick Sheldon – Project Manager, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Regrets: Inspector Jason Clarke – Stratford Police Services

1. Call to Order

The Chair called the meeting to order at 7:04 p.m.

Reading of the Land Acknowledgement and Moment of Silent Reflection.

Reading of the Respectful Workplace Policy.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the minutes from the Active Transportation Advisory Committee meeting dated March 27, 2024 be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Bike Month Event Update

Vicky Trotter, Council Committee Coordinator provided the following updates on the June 2, 2024 Bike Event:

- on April 10, 2024 all closure notices were mailed out to the addresses on Marketplace;
- the BIA, Huron Perth Public Health and Perth Pride are unfortunately not available to assist with the event;
- Stratford Police Services and Park Patrol are confirmed for the event;
- pylons will be obtained for the rally area;
- a bubble machine has been ordered and it can be used at future events or loaned out;
- sidewalk chalk and bubble soap will be purchased;
- prepackaged snacks and drinks in recyclable packaging will be purchased
- coffee will be purchased for the volunteers;
- prize baskets will be made up again this year.
- Councillor Burbach has volunteered to reach out to the local bike shops to inquire if they will donate;
- HPPH and Cycle Stratford both have extra bike lights available that could be given out this year;
- Councillor Burbach has completed the promotional poster for the event which has been posted on the community board at City Hall and will be posted on social media;
- David Daglish will pick up the bike valet on Friday, May 31, 2024 at the Agriplex and bring it to Market Square;
- barricades will be dropped off in Market Square prior to the event;
- volunteers are to arrive at Market Square between 8:30 - 9:00 a.m.

4.2 Report Card Update

A draft copy of the report card was circulated to members with the agenda package for review.

ATAC members provided the following feedback:

- Pat Ranney suggested that goals should be included in the next report card to evaluate what progress has been made. Staff noted that subsequent report cards will coincide with the Master Transportation Plan and will include this data;
- Pat Ranney asked for clarification between the data relating to bicycle lanes (9.11 km) and the total length of signed cycling routes (3.709 km). Councillor Burbach explained that signed cycling routes do not have lanes, they are identified by signage only. The 9.11 kms of bike lanes have actual painted lanes on the road;
- members suggested removing the line for the number of public wayfinding displays as there is no data;
- members suggested removing number of elementary schools that have participated in the Active and Safe Routes to School program as there is no current data;
- Councillor Burbach reported that the number of annual walking, running or cycling events for 2022 should be 13;
- John Lewis suggested shortening the total length of signed cycling routes to 3.7 to keep the data consistent with one decimal point.

Motion by Pat Ranney

Seconded by John Lewis

THAT the Active Transportation Advisory Committee proceeds with the 2022 Active Transportation Report Card with the above noted amendments and spend up to a maximum of \$500.00 from their 2024 budget. Carried

Councillor Burbach inquired with staff regarding John Street previously having bike lanes and since being repaved now has a parking lane added. Nick Sheldon, Project Manager, stated there was a centre line previously painted on John Street and currently a white line has been painted to narrow the lanes.

Staff will list this item on the next agenda for further discussion regarding a proposal for bike lanes on John Street based on the Master Transportation Plan.

4.3 Update on New Bike Racks

Councillor Burbach reported that once the final quote has been received a proposal will be created and discussed with the BIA. Sponsorship options are continuing to be researched.

4.4 Update on 2024 Ontario Bike Summit

Pat Ranney and John Lewis attended the summit and both felt it was a worthwhile event to attend. There were discussions such as street design, bike

lanes, traffic and pedestrian safety. They noted a great deal of information was provided on design information and recommended that the event would be very helpful for City staff to attend. There were many municipalities represented by engineering staff to gain information for their master plans. There were also Mayors from various municipalities in attendance and doing presentations.

Councillor Burbach recently attended the Good Roads Conference, which covers a broader look at infrastructure and is mostly elected officials and municipal staff in attendance. The keynote speaker discussed making cities more pedestrian friendly, including cycling. Complete streets, road diets, sharing the road and road safety for everyone were the main message.

4.5 School Travel Planning Project (Stencil Locations)

Vicky Trotter reported that staff will paint the stencils on the sidewalk locations identified and is waiting on a quote from Public Works to confirm the cost.

It is recommended Public Works assists in choosing the location and as many locations will be completed as the budget allows.

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the Active Transportation Advisory Committee spends up to a maximum of \$500.00 on stencil painting for the School Travel Planning Project, working through the list of locations as funds allow. Carried

4.6 Trail Signage

Vicky Trotter reported a quote has been received for the trail signage to be located at the Bridge to Nowhere. Including the cement work, the quote came in under budget at approximately \$3,800.00. Ms. Trotter will provide a proof to ATAC members for their review at the next meeting. If funds allow, there may be enough budget to purchase two signs.

5. New Business

None noted.

6. Date of Next Meeting

The next ATAC meeting is scheduled for May 22, 2024, at 7:00 p.m. at the Stratford Rotary Complex, Mansbridge Room.

7. Adjournment

Motion by Councillor Nijjar

Seconded by John Lewis

THAT the April 24, 2024 ATAC meeting adjourn. Carried

Start Time: 7:04 P.M.

End Time: 8:08 P.M.