

MANAGEMENT REPORT

Date: July 8, 2024
To: Mayor and Council
From: Brent Raycraft, Supervisor of Fleet
Report Number: COU24-073
Attachments: T-2024-07 Bid Summary

Title: Award of Tender T-2024-07

Objective: To obtain Council approval to award tender T-2024-07 for the supply and delivery of one Forestry 4x4 One Ton Dually Extended Cab Chassis with installed Aluminum Chipper Box.

Background: The Parks and Forestry Division of the Community Services Department currently operates a 2005 Ford Chipper Truck for daily tree trimming and emergency tree services. This Chipper Truck, along with the current 2015 Veermer Woodchipper are scheduled for replacement in 2025. The Veermer woodchipper replacement is being procured separately through Canoe, the competitive group procurement that is offered through the Local Authority Service (LAS).

Analysis: Four tenders were submitted meeting the City's specifications, with Winegard Motors Ltd. from Caledonia, Ontario offering the lowest price at \$127,756.00 before taxes, or \$144,364.28 including HST for the truck.

The aluminium woodchipper attachment has been sourced separately through competitive process via Canoe/LAS. The lowest price offering for the attachment meeting all stated specifications was \$75,060.88 before HST, or \$84,818.79 HST included. The Director of Infrastructure Services has delegated authority to purchase this piece of equipment, which is being done separately.

The new equipment offers enhanced efficiency and supports environmentally friendly initiatives. The replacement vehicle features a more fuel-efficient engine, reducing our carbon footprint. In addition to the environmental benefits, this updated equipment reduces downtime and lowers repair and maintenance costs associated with older equipment. The vehicle comes with a three-year engine warranty and a five-year warranty on the cutting disc and feed wheel.

The total price of the Winegard Motors Ltd. submission along with the woodchipper attachment is within the approved budget for this vehicle and equipment purchase of \$265,000.00. The total costs for both the truck and woodchipper attachment is 202,816.88 before taxes, or \$229,183.07 including HST, which is \$206,386.46 after HST rebate.

Staff are requesting Council approval to purchase the Chipper Truck.

Financial Implications:

Financial impact to current year operating budget:

As these items were included in the 2024 budget, there is no financial implications to the operating budget to report. The new vehicle and woodchipper attachment will result in reduced fuel and repair costs compared to the existing equipment.

Financial impact to future year operating budget:

Regular maintenance and repairs are included in the annual operating budgets and there is no expected impact as a result of this replacement purchase.

Link to asset management plan and strategy:

The vehicle and equipment being replaced each have a lifecycle of ten years, and the new equipment will have a similar ten-year lifecycle. Replacement costs of \$26,500 annually are included in the annual budget as transfers to capital reserves set aside of eventual planned replacement.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Alignment with One Planet Principles:

Material and Products

Using materials from sustainable sources and promoting products which help people reduce consumption.

Staff Recommendation: THAT the Tender (T-2024-07) for the Supply and Delivery of one Forestry 4x4 One Ton Dually Extended Cab Chassis be awarded to Winegard Motors Ltd. at a total tender price of \$144,364.28, including HST.

Prepared by:

Brent Raycraft, Supervisor of Fleet

Recommended by:

Taylor Crinklaw, Director of Infrastructure Services

Joan Thomson, Chief Administrative Officer