



## Heritage Stratford Advisory Committee

### MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Tuesday, December 12, 2023 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary.

**Committee Members Present:** Brian Johnson – Chair Presiding, Barb Cottle, Jack West, Jacob Vankooten, Jeff Atchison, Laura Dent, Councillor Larry McCabe

**Staff Present:** Alex Burnett – Planner, Casey Riehl – Recording Secretary

**Regrets:** Andy Bicanic

#### 1. Call to Order

Brian Johnson, Chair, called the meeting to order at 7:00 p.m.

Land Acknowledgment

Moment of Silent Reflection

#### 2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

#### 3. Adoption of Previous Minutes

**Motion by** Jacob Vankooten

**Seconded by** Jeff Atchison

**THAT the minutes from the Heritage Stratford Advisory Committee meeting dated November 14, 2023, be adopted as printed. Carried**

#### **4. Business Arising from Previous Minutes**

##### **4.1 James Anderson/Blue Plaques Update –B. Johnson/B. Cottle**

Barb Cottle reported that she has heard back from both nominees of the 2023 blue plaques and they are excited to be receiving plaques for their properties.

**Motion by** Barb Cottle

**Seconded by** Jacob Vankooten

**THAT the Heritage Stratford Advisory Committee spends up to a maximum of \$1,800.00 to purchase the two Blue Plaques for the 2023 recipients;**

**AND THAT the Heritage Stratford Advisory Committee spends up to a maximum of \$350.00 to frame the 2023 James Anderson Award. Carried.**

##### **4.2 Shakespearean Garden Heritage Designation Update – Jeff Atchison**

Jeff Atchison reported that he met with Quin Malott, Cemetery, Parks & Forestry Manager and representative from the Friends of the Shakespearean Gardens. Staff does not have any issues with the designation and a list of items within the park will be identified in the designation description. A proposal will go to the Parks Board for their approval and then proceed to Council. Members are hoping that the designation can take place prior to the 88<sup>th</sup> Anniversary of the gardens in June.

#### **5. Designation Sub-Committee Update**

##### **5.1 Update on Non-Designated Properties Register – Alex Burnett**

Alex Burnett reported that Margaret Rowell completed the revised architectural descriptions for the three properties that submitted applications to be added to the non-designated list. Barb Cottle will share the revised descriptions with the Committee members for their review and feedback. Once reviewed, Alex Burnett will begin working on the reports to go to Council for their approval.

**Motion by** Barb Cottle

**Seconded by** Councillor McCabe

**THAT the Heritage Stratford Advisory Committee spends \$125.00 from their 2023 Budget to pay Margaret Rowell for her research services on three properties proposed for the Non-Designated Properties Register. Carried**

**6. Building & Planning Report (December 2023) – Alex Burnett**

Alex Burnett stated that there were no items to report for the month of December.

Brian Johnson reported that he was sent a proposed new street name to review. Arthur Boon Street or Boon Street has been proposed. Mr. Johnson submitted feedback to the Planning Department that Arthur Boon Street was quite similar to the already named Arthur Street and that Boon Street would be the preference.

**7. New Business**

None noted.

**8. Date of Next Meeting**

**Motion by** Councillor McCabe

**Seconded by** Laura Dent

**THAT the Heritage Stratford Advisory Committee cancels their January 9, 2024 Committee meeting. Carried.**

The next meeting of Heritage Stratford will be held on Tuesday, February 13, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex, 353 McCarthy Road W., Stratford.

**9. Adjournment**

**Motion by** Jacob Vankooten

**Seconded by** Jeff Atchison

**THAT the December 12, 2023 Heritage Stratford Advisory Committee meeting adjourn. Carried**

Start Time: 7:00 P.M.

End Time: 7:21 P.M.