



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4739th
Date: Monday, March 25, 2024
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Tim Wolfe - Director of Community Services, Taylor Crinklaw - Director of Infrastructure Services, Karmen Krueger - Director of Corporate Services, Adam Betteridge - Director of Building and Planning Services, Neil Anderson - Director of Emergency Services/Fire Chief, Audrey Pascual - Deputy Clerk

Also Present: Members of the Public and Media

1. Call to Order:

Mayor Ritsma, Chair presiding, called the Council meeting to order.

Land Acknowledgment

Moment of Silent Reflection

Singing of O Canada

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Briscoe declared a pecuniary interest on the following Items:

- 9.2.3 - 2024 Salvation Army Tax Program - Stratford (SOC24-004); and,
- 11.8 - Income Tax Program Agreement.

Councillor Briscoe is an employee of the Salvation Army.

3. Adoption of the Minutes:

The February 26, 2024, Regular Council meeting minutes will be listed for adoption at the next Regular Council meeting.

4. Adoption of the Addenda to the Agenda:

R2024-79

Motion by Councillor Burbach

Seconded by Councillor Henderson

THAT the Addenda to the Regular Agenda of Council and Standing Committees dated March 25, 2024, be added to the Agenda as printed.

Carried

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the March 25, 2024 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

4.1 Respect in the Workplace – Legal Opinion - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));

4.2 Negotiation of Employee Matters - Labour relations or employee negotiations (section 239.(2)(d)); and Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));

4.3 Shared Services Agreement Extension - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)); and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));

5.1 Collective Bargaining Update - CUPE Local 197 (Outside Workers) and CUPE Local 1385 (Inside Workers) - Labour relations or employee negotiations (section 239.(2)(d)).

At the In-camera Session, Council received legal advice regarding Item 4.1. Direction was given to the Chief Administrative Officer regarding Item 4.2. The In-camera Session discussion was held regarding Item 4.3 and further direction will be provided during the In-camera Reconvene Session following this meeting. Further reporting out regarding this item will occur at the next Council meeting. Direction was given to the City Clerk regarding Item 5.1.

5.2 ADDED - From the March 25, 2024, Session, under the Municipal Act, 2001, as amended:

5.1 Collective Bargaining Update - CUPE Local 197 (Outside Workers) and CUPE Local 1385 (Inside Workers) - Labour relations or employee negotiations (section 239.(2)(d))

R2024-80

Motion by Councillor Hunter

Seconded by Councillor Biehn

THAT the Memorandum of Settlement with The Canadian Union of Public Employees Local 197 (Outside Workers) effective January 1, 2023 to December 31, 2025, be ratified;

AND THAT the Mayor, Chief Administrative Officer, and Clerk, or their respective delegates, be authorized to sign the Memorandum of Settlement, the Collective Agreement, and all other documents necessary to implement the Memorandum of Settlement and Collective Agreement.

Carried

R2024-81

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the Memorandum of Settlement with The Canadian Union of Public Employees Local 1385 (Inside Workers) effective January 1, 2023 to December 31, 2025, be ratified;

AND THAT the Mayor, Chief Administrative Officer, and Clerk, or their respective delegates, be authorized to sign the Memorandum of Settlement, the Collective Agreement, and all other documents necessary to implement the Memorandum of Settlement and Collective Agreement.

Carried

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Resolution - Stratford Public Library Board – Grand Trunk Community Hub (COU24-035)

R2024-82

Motion by Councillor Burbach

Seconded by Councillor Wordofa

THAT the delegation by Krista Robinson, CEO of the Stratford Public Library, regarding the request for the Library to be considered as an anchor tenant in the Grand Trunk Community Hub, be heard.

Carried

Krista Robinson, CEO of the Stratford Public Library (SPL), provided a PowerPoint presentation regarding the Library Board's request to be considered as an anchor tenant in the Grand Trunk Community Hub. Highlights of the presentation included:

- the history of the Stratford Public Library location and growth, noting that the facility has been servicing residents for 121 years;
- two reports were completed to assess the space needs of the Library: the Ventin Report in 2001 and the Lamay Space Needs Analysis in 2022;

- both studies having shown that the Library is substantially undersized to meet current demands and that there is no practical way to adapt the building on its foot print;
- Lamay Report recommended a new 44,000 to 60,000 sq ft facility be built to satisfy the City's growing population needs for the next 20 years;
- the Library dealing with space struggles such as accessibility, noise, lack of privacy, lack of parking, community needs exceeding seating and programming space;
- the Library Board has made addressing the space deficit a focus in their 2023 Strategic Plan;
- the Board requesting Council endorsement of the Library as anchor tenant at the Grant Trunk Community Hub; and
- the Grand Trunk Community Hub being an ideal location for the Library as it will have the space to accommodate the needs of the SPL, it is located downtown, and it will provide the Library opportunities to work closely with the YMCA, University of Waterloo, and other community partners.

A question and answer period took place between CEO Robinson and Council as follows:

- due to the overlap of needs being serviced by potential anchor tenants, a member enquired whether it is possible to move only specific portions of the Library's services such as the Maker Lab, to increase collaboration and reduce redundancies;
- it being noted that the priority is to create a centralized location and the satellite model would result in increased staffing needs and significant operational costs;
- with respect to whether there are opportunities to share administrative and operational costs with the YMCA, this being something to be discussed and that Library staff has visited other YMCA and public library joint locations and it is possible to share operating costs;

- with respect to funding, staff will be looking into fundraising, grant opportunities, development charges, and property transfer or sale for project funding;
- it being noted that the YMCA has expressed their interest in the Library joining;
- concerns being expressed about the financial implications of the Grand Trunk project and its ability to fund itself; and
- the standard size required for a Library being based on one sq ft per person and the amount determined in the Space Needs Assessment being based on a projected population of 44,000 for Stratford in the next 20 years.

Council thanked CEO Robinson and Library staff for their service in the community.

R2024-83

Motion by Councillor Burbach

Seconded by Councillor Briscoe

THAT the correspondence from the Stratford Public Library Board requesting that the Library be considered as an anchor tenant in the Grand Trunk Community Hub be received;

AND THAT the correspondence be referred to the Ad Hoc Grand Trunk Renewal Committee for consideration of the request and to provide a recommendation for Council's consideration.

Carried

7.2 Resolution - Source Separated Organic Processing Agreement (COU24-029)

R2024-84

Motion by Councillor Burbach

Seconded by Councillor Hunter

THAT the Mayor and Clerk, or their respective delegates, be authorized to execute the Addendum Agreement for the processing of source separated organics with StormFisher Environmental Ltd. for a one year period from April 1, 2024 to March 31, 2025, at a cost of \$100.39/tonne not including HST;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to execute a further renewal agreement for the processing of source separated organics with StormFisher Environmental Ltd. for a one-year period from April 1, 2025 to March 31, 2026, subject to the Director of Infrastructure Services approval of the CPI and satisfactory contract performance.

Carried

7.3 Resolution - Heritage Permit Approval for 203 Waterloo Street South (COU24-030)

R2024-85

Motion by Councillor McCabe

Seconded by Councillor Biehn

THAT Heritage Permit PRM-2024-0010 for the new proposed development of a ten (10) unit stacked townhouse at 203 Waterloo Street South be issued.

A member expressed concerns regarding the accessibility of the building due to the number of steps.

Mayor Ritsma called the question on the motion.

Carried

7.4 Resolution - Road Widening for Consent Application B01-23, 172 Frederick Street and 473 Douro Street (COU24-031)

R2024-86

Motion by Councillor Henderson

Seconded by Councillor Nijjar

THAT the conveyance of Part 4 on Reference Plan 44R-6193 from Culliton Corporation to The Corporation of the City of Stratford, be authorized;

AND THAT upon conveyance of Part 4 on Reference Plan 44R-6193 to the City of Stratford, these lands be dedicated public highway forming part of Douro Street.

Carried

7.5 Resolution - Agriplex Protective Floor Covering Purchase (COU24-032)

R2024-87

Motion by Councillor Beatty

Seconded by Councillor McCabe

THAT Staff be authorized to proceed with the lowest quotation from Athletica Sport Systems to purchase a protective cover for the hardwood flooring at the Agriplex Fieldhouse at the price of \$48,770.80 including HST;

THAT the purchase be funded from unallocated reserve funds for Facilities R-R11-FACI;

THAT the Fees and Charges By-law be amended to add the Agriplex Fieldhouse Flooring Protective Cover removal and installation fee of \$1,500 each;

AND THAT the \$2,400 in reserve contributions per event be directed to the FACI reserve.

Council congratulated staff for the idea. In response to a question, the Director of Community Services advised the project will assist in attracting more events to the Agriplex as the cost for the removal and re-installation of the flooring will be reduced. It will also allow for more flexible configurations of the Agriplex thereby enabling different types of shows and events to be hosted at the facility.

The costs associated with the removal and re-installation of the flooring compared to having the protective floor covering were questioned. The Director stated that the systematic removal and re-installation of the flooring is typically a 5-6 day process requiring 4-5 people plus a forklift to move it all around resulting in about two weeks to remove and re-install the flooring. With the protective covering, the process takes only hours which will result in labour cost savings. The protective floor covering will also help in extending the life of the hardwood as the constant removal and re-installation of the flooring weakens it.

Mayor Ritsma called the question on the motion.

Carried

7.6 Resolution - Subdivision Agreement for Werner Bromberg Limited – 236 Britannia Street Development (COU24-033)

R2024-88

Motion by Councillor Hunter

Seconded by Councillor Biehn

THAT the Mayor and Clerk, or their respective delegates, be authorized on behalf of The Corporation of the City of Stratford to enter into a Subdivision Servicing Agreement, substantively in the form provided and subject to the Director of Building and Planning being satisfied that the owner / developer has satisfied and appropriately addressed any outstanding matters, with Werner Bromberg Limited to subdivide the Lands known as 236 Britannia Street in accordance with draft plan approval File No. 31T19-001.

A member stated they were not in favour of the development.

Mayor Ritsma called the question on the motion.

Carried

7.7 Resolution - Communities in Bloom Symposium Event October, 2025– Follow-up (COU24-034)

R2024-89

Motion by Councillor Beatty

Seconded by Councillor McCabe

THAT Council authorize staff to work with the Communities in Bloom Advisory Committee regarding details around transit and facility requirements for the 2025 National Symposium;

AND THAT Council authorize the use of the advisory committee reserve to provide \$5,000 for attending the Communities in Bloom 2024 conference.

7.8 Proclamation - Pride Month

R2024-90

Motion by Councillor Burbach

Seconded by Councillor Henderson

THAT Stratford City Council hereby proclaims the month of June as "Pride Month" in the City of Stratford in support of the

2SLGBTQIA+ community and to recognize their contributions in our municipality;

AND THAT Stratford City Council authorizes the flying of the Pride Flag for the month of June to send a message of inclusivity, diversity and acceptance to all members of the 2SLGBTQIA+ community.

Support for the motion was expressed, it was noted that it is important for Council, now more than ever, to show their support for the community.

Mayor Ritsma called the question on the motion.

Carried

7.9 Proclamation - World Tuberculosis Day

R2024-91

Motion by Councillor Wordofa

Seconded by Councillor Nijjar

THAT Stratford City Council hereby proclaims March 24, 2024 as "World TB Day" in the City of Stratford to raise awareness that every year nearly ten million people become ill with Tuberculosis (TB) while over 1,500,000 people lose their lives to the disease.

Carried

8. Business for Which Previous Notice Has Been Given:

None noted.

9. Reports of the Standing Committees:

9.1 Report of the Finance and Labour Relations Committee:

R2024-92

Motion by Councillor Burbach

Seconded by Councillor Hunter

THAT the Report of the Finance and Labour Relations Committee dated March 25, 2024, be adopted as printed.

Carried

9.1.1 Downtown Stratford Business Improvement Area 2024 Draft Budget (FIN24-001)

THAT the draft 2024 budget of the Stratford City Centre Business improvement Area be approved as submitted in the amount of \$325,472.50;

THAT the sum of \$299,472.50 shall be levied on properties located within the boundaries of the Downtown Business Improvement Area for the year 2024;

AND THAT a by-law to levy this special charge upon the rateable property in the Business Improvement Area for the Downtown Stratford Business Improvement Area (BIA) for 2024 be authorized.

9.2 Reports of the Social Services Committee

R2024-93

Motion by Councillor Henderson

Seconded by Councillor Biehn

THAT the Reports 9.2.1, 9.2.2, and 9.2.4 of the Social Services Committee dated March 25, 2024, be adopted as printed.

Carried

R2024-94

Motion by Councillor Henderson

Seconded by Councillor Burbach

THAT the Report 9.2.3 of the Social Services Committee dated March 25, 2024, be adopted as printed.

Carried

Councillor Briscoe having declared a pecuniary interest with respect to Item 9.2.3 - 2024 Salvation Army Tax Program - Stratford (SOC24-004) did not vote or participate in the discussion on the matter.

9.2.1 2023 Rent Supplement and Housing Allowance Review (SOC24-003)

THAT the report titled, "2023 Rent Supplement and Housing Allowance Review" (SOC24-003), be received for information.

9.2.2 Building Safer Communities in Stratford - Findings and Recommendations (SOC24-001)

THAT the Building Safer Communities in Stratford - Findings and Recommendations Report by Taneja Consulting Inc. be received;

THAT staff be directed to develop a Safer Communities Targeted Task Force that works in collaboration with relevant community partners with a focus on youth;

AND THAT staff be directed to look into co-creating safe spaces for youth to build relationships (with programming to support youth after school hours).

9.2.3 2024 Salvation Army Tax Program – Stratford (SOC24-004)

THAT the entering into of an agreement with The Governing Council of the Salvation Army in Canada to deliver the income tax program in Stratford for 2024, be authorized;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to execute the agreement on behalf of the municipal corporation.

9.2.4 November 2023 Semi-Annual Report to Council (SOC24-005)

THAT the report titled, "November 2023 SSM Semi-Annual Report to Council" (SOC24-005), be received for information.

10. Notice of Intent:

10.1 Notice of Rescheduled Public Meeting - Accommodation Licensing By-law Fee Implementation

Notice was given that the Public Meeting regarding the Accommodation Licensing By-law Fee Implementation has been re-scheduled and will be held on April 8, 2024, in Council Chambers at Stratford City Hall. For more information about the meeting please review the attached Notice.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and could have been taken collectively upon unanimous vote of Council present:

A request was made to take By-law 11.2 separately.

R2024-95

Motion by Councillor Henderson

Seconded by Councillor Nijjar

THAT By-laws 23-2024 – 30-2024 be taken collectively.

Carried unanimously

R2024-96

Motion by Councillor Hunter

Seconded by Councillor Burbach

THAT By-laws 23-2024 – 30-2024 be read a First and Second Time.

Carried two-thirds support

R2024-97

Motion by Councillor McCabe

Seconded by Councillor Biehn

THAT By-laws 23-2024 – 30-2024 be read a Third Time and Finally Passed.

Carried

R2024-98

Motion by Councillor Beatty

Seconded by Councillor Henderson

That By-law 31-2024 be read a First and Second Time.

Carried two-thirds support

R2024-99

Motion by Councillor McCabe

Seconded by Councillor Briscoe

That By-law 31-2024 be read a Third Time and Finally Passed.

Carried

R2024-100

Motion by Councillor Hunter

Seconded by Councillor Burbach

That By-law 32-2024 be read a First and Second Time.

Carried two-thirds support

Councillor Briscoe having declared a pecuniary interest with respect to By-law 11.8 - Income Tax Program Agreement - did not participate in the vote with respect to By-law 11.8.

R2024-101

Motion by Councillor Henderson

Seconded by Councillor Sebben

That By-law 32-2024 be read a Third Time and Finally Passed.

Carried

Councillor Briscoe having declared a pecuniary interest with respect to By-law 11.8 - Income Tax Program Agreement - did not participate in the vote with respect to By-law 11.8.

11.1 Addendum Agreement Stormfisher Source Separated Organics Processing – By-law 23-2024

To authorize the execution of the Addendum Agreement with StormFisher Environmental Ltd. for the processing of organic waste.

11.2 Subdivision Agreement - 236 Britannia Street – By-law 31-2024

To authorize the entering into and execution of a Subdivision Servicing Agreement with Werner Bromberg Limited to subdivide the Lands known as 236 Britannia Street in accordance with draft plan approval File No. 31T19-001.

11.3 Conveyance for the Widening of Douro Street – By-law 24-2024

To accept the transfer (conveyance) from Culliton Corporation of Part 4 on Reference Plan 44R-6193.

11.4 Dedication of Part of Douro Street as Public Highway – By-law 25-2024

To dedicate Part 4 on Reference Plan 44R-6193, as public highway forming part of Douro Street in the City of Stratford.

11.5 Amend Fees and Charges By-law - Use of the Agriplex Fieldhouse Flooring Protective Cover – By-law 26-2024

To amend the Fees and Charges By-law 117-2023, as amended, for The Corporation of the City of Stratford, to include a fee for the installation and removal of the Agriplex Fieldhouse flooring protective cover.

11.6 Appoint Deputy Clerk – By-law 27-2024

To appoint Audrey Pascual as Deputy Clerk for The Corporation of the City of Stratford effective March 25, 2024, and to repeal By-law 112-2020.

11.7 Downtown Stratford BIA 2024 Budget – By-law 28-2024

To levy a special charge upon the rateable property in the business improvement area for the Downtown Stratford Business Improvement Area (BIA) (formerly City Centre BIA) for 2024.

11.8 Income Tax Program Agreement – By-law 32-2024

To authorize the entering into and execution of an Agreement with The Governing Council of the Salvation Army on behalf of The Salvation Army Stratford – St. Marys Regional Community Ministries in Canada to deliver the income tax program in Stratford.

11.9 ADDED - Memorandum of Settlement with CUPE Local 197 – By-law 29-2024

To authorize the acceptance of a Memorandum of Settlement and the execution of a three-year collective agreement with The Canadian Union of Public Employees Local 197 effective January 1, 2023.

11.10 ADDED - Memorandum of Settlement with CUPE Local 1385 – By-law 30-2024

To authorize the acceptance of a Memorandum of Settlement and the execution of a three-year collective agreement with The Canadian Union of Public Employees Local 1385 effective January 1, 2023.

12. Consent Agenda: CA-2024-024 to CA-2024-047

12.1 CA-2024-036

R2024-102

Motion by Councillor Burbach

Seconded by Councillor Henderson

THAT CA-2024-036, being a resolution from the Town of Lincoln regarding Increased Funding to Libraries and Museums in Ontario, be endorsed.

Carried

12.2 CA-2024-044

R2024-103

Motion by Councillor Sebben

Seconded by Councillor McCabe

THAT CA-2024-044, being a resolution from the Town of Coburg regarding a proposed amendment to Subsection 27(16) of the Ontario Heritage Act, be endorsed.

Carried

12.3 CA-2024-035

R2024-104

Motion by Councillor Biehn

Seconded by Councillor Hunter

THAT CA-2024-035, being a resolution from the Municipality of Tweed regarding the Enbridge Gas 2024 rebasing application, be endorsed.

Defeated

12.4 CA-2024-047

R2024-105

Motion by Councillor Burbach

Seconded by Councillor Biehn

THAT CA-2024-047, being a resolution from the Township of Amaranth regarding Operational Budget Funding, be endorsed.

Carried

13. New Business:

There were no new business items discussed at the meeting.

14. Adjournment to Standing Committees:

The next Regular Council meeting is April 8, 2024 in the Council Chamber, City Hall.

R2024-106

Motion by Councillor McCabe

Seconded by Councillor Nijjar

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Finance and Labour Relations Committee [7:05 P.M. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:10 P.M. or thereafter following the Regular Council meeting];**

- **Community Services Committee [7:15 P.M. or thereafter following the Regular Council meeting]**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on March 25, 2024 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

Councillor Hunter declared a pecuniary interest on Item 4.1 of the Infrastructure, Transportation and Safety Committee agenda. Councillor Hunter is the owner of the abutting property.

15.2 Committee Reports

15.2.1 Finance and Labour Relations Committee

R2024-107

Motion by Councillor McCabe

Seconded by Councillor Nijjar

THAT Items 5.2 and 5.3 of the Finance and Labour Relations Committee meeting dated March 25, 2024 be adopted as follows:

5.2 2023 statement of Council Renumeration and Expenses (FIN24-011)

THAT the Report titled, "2023 Statement of Council Remuneration and Expenses" (FIN24-011), be received for information.

5.3 Long-Term Debt Update and Borrowing By-law (FIN24-012)

THAT a by-law to authorize the borrowing in the form of a bank loan(s) in the principal amount of \$9,230,915 towards the cost of the Queen Street Storm project be adopted;

AND THAT the Chief Administrative Officer or City Clerk and the Treasurer (two signatures required) be authorized to sign all related documents with the City's financial institution to complete the borrowing of funds.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-laws required First and Second Readings and Third and Final Readings:

By-law 11.9 Long-term Borrowing By-law – By-law 33-2024

To enter into a bank loan agreement with the Royal Bank of Canada for the purpose of long-term borrowing.

By-law 11.10 Confirmatory By-law – By-law 34-2024

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on March 25, 2024.

R2024-108

Motion by Councillor Burbach

Seconded by Councillor McCabe

THAT By-laws 33-2024 to 34-2024 be taken collectively.

Carried unanimously

R2024-109

Motion by Councillor Hunter

Seconded by Councillor Henderson

THAT By-laws 33-2024 to 34-2024 be read a First and Second Time.

Carried two-thirds support

R2024-110

Motion by Councillor Biehn

Seconded by Councillor Beatty

THAT By-laws 33-2024 to 34-2024 be read a Third Time and Finally Passed.

Carried

15.4 Adjournment of Council Meeting

R2024-111

Motion by Councillor Burbach

Seconded by Councillor Biehn

THAT the March 25, 2024, Regular Council meeting adjourn and reconvene into a Committee of the Whole In-camera Session.

Members were advised Council would be adjourning the Regular Council Meeting and reconvening in Closed Session to continue discussion on Item 4.3 Shared Services Agreement Extension - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)); and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k)).

Mayor Ritsma called the question on the motion.

Carried

Meeting Start Time: 7:03 P.M.

Meeting End Time: 7:50 P.M.

Reconvene Meeting Start Time: 8:42 P.M.

Reconvene Meeting End Time: 8:45 P.M.

Mayor - Martin Ritsma

Clerk - Tatiana Dafoe