

## MANAGEMENT REPORT

**Date:** March 7, 2024  
**To:** Community Services Sub-committee  
**From:** Tim Wolfe, Director of Community Services  
**Report Number:** COM24-001  
**Attachments:** None

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**Title:** Reciprocal Agreement - Use of Community Facilities

**Objective:** To consider establishing the agreement between The Corporation of the City of Stratford, YMCA of Three Rivers (Midwestern Ontario), Avon Maitland District School Board and The Huron-Perth Catholic District School Board for the sharing of facility usage.

**Background:** This Reciprocal Agreement came into effect February 25, 1991 for the purpose of sharing facilities amongst the School Boards, the YMCA, and the City. The agreement provides consistent communication while at the same time, minimizes the cost to all Parties using the various facilities but have since expired.

This cooperative venture is for the purpose of providing education and recreational opportunities (i.e. structured activities, staff training) for the public, YMCA users, and the students of the Boards.

**Analysis:** A joint committee involving all the parties to this agreement meets every two years to propose amendments, resolve conflicts, evaluate the success of the agreement, and to finalize schedules.

This joint committee met in November 2023 to clean up the language in the agreement and update the Schedule 'A' which lists the various facilities that can be used by the Parties. These facilities are:

**DISTRICT SCHOOL BOARD(S):**

- School Classrooms (upon review)
- School Gymnasias
- School Washrooms
- Playing Fields
- Cafeteria (serveries not included)

- Libraries (upon review)

#### YMCA:

- Gymnasium
- Pool
- Racquet Courts
- Meeting Space
- Fitness Centre
- Fitness Instructors
- Swim Instructors

#### THE CORPORATION OF THE CITY OF STRATFORD:

- William Allman Memorial Arena (Sept. – March)
- Dufferin Arena (Sept. – March)
- Rink A @ Rotary Complex
- Rink B @ Rotary Complex
- Community Hall – rooms ABCD and kitchens
- Agriplex fieldhouse (Oct to end of June) - **(cost may be applicable, be applied for tournament use)**
- Ball Diamonds
- Playing Fields
- Tennis Courts
- Lions Pool
- Upper Queens Park Pavilion
- Packham Road Sports Complex (excluding staff costs for diamond set up)

#### **Financial Implications:**

All facility bookings from this agreement for use of city facilities are tracked, and costs for the applicable facilities are funded from the tax levy via Community Supports transfers.

#### **Financial impact to current year operating budget:**

Depending on usage the amount affecting the tax levy varies.

#### **Insurance considerations:**

Each Party of the Agreement provides commercial general liability insurance against claims for personal injury, death or property damage or loss in the amount of not less than Five Million Dollars (\$5,000,000).

#### **Alignment with Strategic Priorities:**

##### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

### **Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

### **Alignment with One Planet Principles:**

#### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

**Staff Recommendation: THAT the Reciprocal Agreement between The Corporation of the City of Stratford, YMCA of Three Rivers (Midwestern Ontario), Avon Maitland District School Board and The Huron-Perth Catholic District School Board for the sharing of facility usage be renewed for a further two years, for 2024 and 2025;**

**AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the agreement on behalf of the municipal corporation.**

**Prepared by:** Tim Wolfe, Director of Community Services

**Recommended by:** Tim Wolfe, Director of Community Services

Joan Thomson, Chief Administrative Officer