



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, November 22, 2023, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative

Staff Present: Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Bruce Graham – Avon Trail

Regrets: Tatiana Dafoe – Clerk, Pat Ranney – Cycle Stratford Representative, Ian Morton, Inspector Jason Clarke – Stratford Police Services

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Councillor Nijjar

Seconded by Councillor Burbach

THAT the minutes from the Active Transportation Advisory Committee meeting dated September 25, 2023, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 T.J. Dolan Entrance Signage

Felicity Sutcliffe provided an overview of the item as follows:

- signage for the T.J. Dolan and the Avon Trail has been located and reviewed;
- large entrance sign is in good condition, information panel requires updates;
- Energy and Environment Advisory Committee has included funds in their 2024 budget request for T.J. Dolan signage;
- recommend Avon Trail signs be placed on Devon Street at trail entrance, Confederation Park at the old train bridge and at the start of the trail at the T.J. Dolan; and
- the Avon Trail map for the signage needs to be updated to fit the vertical space.

Bruce Graham, Chair of the Avon Trail, provided the following information regarding the proposed signage:

- currently on Devon Street there is only a small sign and blaze on a tree which is easy to miss;
- Avon Trail group can update the map to allow it to be placed vertically;
- a blazing plan can be provided to the City should they agree to support blazing of the Avon Trail through the City; and
- there would be no cost to the City to have blazes installed.

Vicky Trotter, Recording Secretary, noted once all information has been received for the sign a final mockup can be completed and a quote obtained from Signs Ontario.

4.2 Bike Racks at Rear of City Hall

John Lewis stated he contacted the company the City has purchased post and ring bike racks from previously and confirmed they do not manufacture stand-alone racks. He obtained a quote from ABC Recreation for a squared triple arched bike rack in the amount of \$1,398.72 shipped.

Motion by John Lewis

Seconded by Councillor Nijjar

THAT quotes be obtained from Green Spoke and Ontario Steel Solutions for a stand-alone bike rack for the rear of City Hall and be brought back to Active Transportation Advisory Committee for approval. Carried

5. New Business

5.1 Avon Trail Blazing

Motion by Felicity Sutcliffe

Seconded by John Lewis

THAT the Active Transportation Advisory Committee recommends to Stratford City Council that they permit and support the blazing of the Avon Trail through the City of Stratford. Carried

5.2 2024 Projects and Funds

David Daglish, Chair, stated he is completing the required report on projects completed in 2023 and requested feedback from ATAC. A discussion took place noting the following projects were completed or started in 2023:

- June bike month event;
- social media plan;
- report card;
- Avon Trail signage; and
- bike rack for rear of City Hall.

5.3 Project Updates

A discussion took place regarding projects updates. Highlights of the discussion included the following:

- Transportation Master Plan has been approved by Council;
- speed reduction to 40km/hr has been tabled;
- sidewalk tender has been awarded;
- a future provincial update may allow for 40km/hr in residential areas without signage;
- 16 new pedestrian crosswalks proposed in the Transportation Master Plan; and
- Albert Street between Waterloo and Nile Streets is on schedule to be completed in the coming days.

6. Date of Next Meeting

The December 2023 Active Transportation Advisory Committee meeting has been cancelled. Meetings will resume in January 2024.

7. Adjournment

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the November 22, 2023 ATAC meeting adjourn. Carried

Start Time: 7:05 P.M.

End Time: 7:57 P.M.