



Heritage Stratford Advisory Committee

MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Tuesday, May 9, 2023 at 7:00 p.m., Stratford Rotary Complex – Mansbridge Room.

Committee Members Present: Brian Johnson – Chair Presiding, Barb Cottle, Laura Dent, Jeff Atchison, Jacob Vankooten, Councillor Larry McCabe

Staff Present: Miranda Ivany – Planner, Casey Riehl – Recording Secretary

Regrets: Jack West, Andy Bicanic

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

Land Acknowledgment and Moment of Silent Reflection

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Jeff Atchison

Seconded by Barb Cottle

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated April 11, 2023, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Community Partners & Projects

No new updates.

4.2 Update on 265 St. David Street Permit – Miranda Ivany

No new updates.

4.3 James Anderson & Blue Plaque Awards Update – Brian Johnson

The Awards Sub-committee is currently reviewing the submissions.

4.4 Shakespearean Garden – Heritage Designation – Brian Johnson

Jeff Atchison and Laura Dent will arrange for an upcoming site visit to the garden with Reg White.

5. Designation Sub-Committee Update

5.1 Update on Non-Designated Properties Register

Miranda Ivany, Planner, reported that updates pertaining to the Register will be addressed as part of the Official Plan update, which is currently underway.

Barb Cottle and Laura Dent have drafted a letter to be sent to properties that are listed on the Non-Designated Property Register. Ms. Cottle will send the document to Miranda Ivany for review and feedback.

There was discussion at the April 11, 2023, meeting regarding changing the name of the Non-Designated Property Register. Miranda Ivany stated that this is what the list is called under the Heritage Act. Members agreed that leaving it aligned with the same name as the Act would make the most sense.

6. Development Services Report

Miranda Ivany, Planner, submitted the May 2023 Development Services Report for the Committee's information and was available for questions.

7. New Business

7.1 Accessibility Training

Staff informed Committee members that City of Stratford volunteers, including members of advisory committees, are required to complete training related to accessibility in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. To meet this requirement, the Clerk will be circulating training materials to review and then you will be asked to complete a form stating you completed the training.

The Clerk will be circulating materials in different formats such as reading a brochure or watching a video so that all volunteers can complete the training. This training is mandatory and there will be strict deadlines for completion.

Members were advised to contact the Clerk with any questions or if they required assistance.

8. Date of Next Meeting

The next meeting of Heritage Stratford will be held on Tuesday, June 13, 2023, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

9. Adjournment

Motion by Jacob Vankooten

Seconded by Councillor McCabe

THAT the May 9, 2023 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:02 P.M.

End Time: 7:16 P.M.