
MANAGEMENT REPORT

Date: June 26, 2023
To: Mayor and Council
From: Mark Hackett, Manager of Community Facilities
Report #: COU23-082
Attachments: None

Title: Milton Street Park Tennis and Pickleball Court Replacement – Tender T-2023-31 Award

Objective: To provide Council with information and to award Tender T-2023-31 for the replacement of the Tennis and Pickleball Court at the Milton Street Park.

Background: At the March 27, 2023 Council Meeting, Council approved the capital expenditure of \$275,000 for the replacement of the Milton Street Park Tennis and Pickleball Court. Funding for this approval is existing reserve funds in the recreation reserve.

The replacement of the Court is required to eliminate deficiencies and unsafe conditions of the existing surface and playing area.

There is currently a high demand for both tennis and pickleball for all ages in the City. Four additional outdoor Pickleball courts will be available in the City with the completion of this project.

The replacement of the Tennis Court and addition of the Pickleball Court will result in an improvement to the facility and create the potential for further increased usage with additional events and programming.

Analysis: In conjunction with the Purchasing Clerk, Community Services Staff issued T-2023-31 which was posted on May 9, 2023. Four submissions were received:

- Toronto Court Equipment - \$258,770.00 (including HST).
- Van Roestel Contracting Ltd. - \$280,800.48 (including HST).
- Brantco Construction - \$287,020.00 (including HST).
- M.J.K. Construction Inc. - \$423,156.75 (including HST).

Staff has reviewed and evaluated the four submissions received. All four submissions received meet the scope of work and specifications as outlined in the tender including

the removal and disposal of the existing surface and fencing, the supply and installation of drainage, new surface and fencing, coating and line painting of the surface, the established project completion timeframe, and all other applicable project requirements. Staff have received positive feedback from the municipal references provided by the lowest bidder, Toronto Court Equipment.

It is recommended by staff that T-2023-31 be awarded to the lowest bid, Toronto Court Equipment.

Financial Implications:

Financial impact to current year operating budget:

There is a direct financial impact to the current operating budget from this Tender award due to the tender award being below budget. The savings of \$16,230 not required from the original budget will remain in the reserve fund for future capital requirements.

Financial impact on future year operating budget:

Annual court maintenance including crack sealing, re-painting, surface sweeping, and preventative maintenance will continue to be included in future operating budgets. These types of repairs are required over the lifespan of the court and will continue to be included in the general operating budgets each year.

Link to asset management plan and strategy:

This replacement is expected to have a lifespan of approximately 30 years. The replacement will result in an improvement to service delivery for the department with the potential to increase the flexibility of uses for the facility with incorporating both tennis and pickleball. Based on the expected useful life of this investment the annual required transfers to capital reserves for this asset should be approximately \$9,000, unadjusted for inflation.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Alignment with One Planet Principles:

Health and Happiness

Encouraging active, social, meaningful lives to promote good health and wellbeing.

Staff Recommendation: THAT the Tender (T-2023-31) for the Replacement of the Tennis and Pickleball Court at the Milton Street Park be awarded to Toronto Court Equipment at the tender price of \$258,770.00, including HST;

AND THAT the Mayor and City Clerk, or their respective delegates, be authorized to sign tender contract documents as necessary for Tender T-2023-31.

Prepared by: Mark Hackett, Manager of Community Facilities
Recommended by: Tim Wolfe, Director of Community Services
Joan Thomson, Chief Administrative Officer