



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4697th  
Date: Monday, August 8, 2022  
Time: 7:00 P.M.  
Location: Electronic Meeting

Council Present in Council Chamber: Mayor Mathieson - Chair Presiding  
Council Present Electronically: Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Regrets: Councillor Henderson

Staff Present in Council Chamber: Joan Thomson - Chief Administrative Officer, Chris Bantock - Deputy Clerk, Tatiana Dafoe - City Clerk, Karmen Krueger - Director of Corporate Services

Staff Present Electronically: David St. Louis - Director of Community Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Taylor Crinklaw - Director of Infrastructure and Development Services, Anne Kircos - Acting Director of Human Resources, Jonathan DeWeerd - Chief Building Official, Nancy Roulston - Manager of Engineering, Nathan Bottema – Project Engineer, Michael Mousley – Manager of Transit, Nate Smith – Supervisor of Transit, Stephanie Potter – Corporate Initiatives Lead, Miranda Ivany – Planner, Zac Gribble – Executive Director, Destination Stratford

Also Present: Members of the Public and Media

**1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Vassilakos declared a pecuniary interest on Item 4.1, "Optimism Place Expansion - Request for Financial Support (FIN22-032)," of the Finance and Labour Relations Committee agenda as she is a member of the Capital Campaign Committee for this organization.

Councillor Burbach declared a pecuniary interest on Items 6.1, "Delegation Request from Loreena McKennitt," and 9.2.1, "Proposed Exemption from Sign By-law 159-2004, 25 Waterloo Street North (PLA22-027)," as she is a Board member for one of the tenants at this facility.

**3. Adoption of the Minutes:**

R2022-304

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Beatty

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated July 11, 2022 be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda:**

R2022-305

**Motion by** Councillor Clifford

**Seconded by** Councillor Bunting

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated August 8, 2022, to add receipt of a delegation request and information report to the Regular Council agenda, be added to the Agenda as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the August 8, 2022 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

4.1 Arbitration Update with the Stratford Professional Fire Fighters Association (SPFFA) - Labour relations or employee negotiations (section 239.(2)(d)); Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)); and Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));

4.2 Draft Accommodation Licensing By-law - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));

4.3 Draft Site Alteration By-law - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, direction was given on all items.

**6. Hearings of Deputations and Presentations:**

**6.1 Delegation Request from Loreena McKennitt**

R2022-306

**Motion by** Councillor Ingram

**Seconded by** Councillor Ritsma

**THAT the delegation of Loreena McKennitt with respect to a Proposed Exemption from Sign By-law 159-2004, 35 Waterloo Street North (PLA22-027), be heard.**

**Carried**

Loreena McKennitt advised that since purchasing the school and initiating the heritage designation process, they have worked to put the facility back into the service of the community. Ms. McKennitt noted initiatives the center supports and the reason for the sign variance request. As the Falstaff Family Center includes a number of groups, these groups often want to mount signage which led to the application for five (5) change

copy signs to be installed. Ms. McKennitt stated that as the signs will not be permanently affixed and due to their content and themes, they should not be considered in the same category as a commercial enterprise with permanent signs.

Ms. McKennitt provided information on the process followed, noting the financial and time commitment by her team. She stated they worked closely with City staff and adjusted the request to ensure all concerns were addressed. They were also supportive of conditions recommended by the Planning and Heritage and Sub-committee and were willing to compromise and install three signs following receipt of feedback from the Heritage Stratford Advisory Committee. Ms. McKennitt requested that if Council is unable to support the variance request that this matter be deferred so that an alternative arrangement can be identified.

## **6.2 ADDED - Request for Delegation by Destination Stratford**

R2022-307

**Motion by** Councillor Burbach

**Seconded by** Councillor Bunting

**THAT the Destination Stratford report titled, "2022 Stratford Boathouse Public Washroom Project Report" dated July 4, 2022, be received;**

**AND THAT the delegation by Zac Gribble, Executive Director of Destination Stratford, regarding Item 7.8, "Boathouse Washroom Project Financing Alternatives (COU22-061)", be heard.**

**Carried**

Zac Gribble, Executive Director of Destination Stratford, provided an update on the boat house public washroom expansion project. Mr. Gribble noted the project commenced over a year ago when Destination Stratford was considering an alternative to installing a second tourism kiosk in the City. The purpose of the expansion project is to modernize the space into a fully accessible, year round washroom with double the number of stalls.

Following the issuance of a request for proposal, the cost of the project significantly increased which was not anticipated. Mr. Gribble noted there is a need to upgrade elements to ensure they last and are safe. To cover the additional costs for the project, Destination Stratford sought additional

federal and provincial grant funding but was unsuccessful due to the inability to stack government grants with the grant received.

Due to the budget gap, Destination Stratford requested the City to invest additional funds into the project for it to be completed. The value of the project and requirements for the grant funding were noted.

It was questioned and confirmed that Destination Stratford had reviewed the management report. Mr. Gribble advised Destination Stratford prefers Option 1 be approved to meet the requirements of the grant funding. It was further questioned and confirmed that Destination Stratford has explored opportunities to reduce the costs of the project and that the costs presented are proposed to meet the minimum requirements of the grant.

It was noted the washroom is to be staffed and it was questioned if there will be a space for staff. Mr. Gribble advised there will be a small supply room to meet the needs of Community Services staff who will be maintaining the washrooms. Mr. Gribble noted that as there will be additional maintenance because of the expansion there will be additional costs which were outlined in the report.

## **7. Orders of the Day:**

### **7.1 Correspondence - 25th Dragon Boat Festival**

Members were advised that organizers requested designation of the 25th Dragon Boat Festival to be held Saturday, September 17, 2022 as a municipally significant event for the purpose of obtaining a liquor licence. The festival will be held in Lower Queen's Park and Tom Patterson Island. The Fire Department, Building Division and Corporate Services did not identify any concerns with the event.

R2022-308

**Motion by** Councillor Gaffney

**Seconded by** Councillor Ingram

**THAT City Council hereby designates the 25th Dragon Boat Festival to be held September 17, 2022 in Lower Queen's Park and on Tom Patterson Island as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the**

**City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.**

**Carried**

**7.2 Resolution - Second Extension of Agreement for Integrity Commissioner Services (COU22-057)**

**Motion by** Councillor Clifford

**Seconded by** Councillor Beatty

THAT the agreement dated December 18, 2018 between Robert J. Swayze and The Corporation of the City of Stratford for provision of Integrity Commissioner services be extended for a further two year term to December 9, 2024.

Support was expressed for issuing a request for proposal for integrity commissioner services.

Mayor Mathieson called the question on the motion.

**Defeated**

Discussion was held on extending the contract of the Integrity Commissioner to provide time for staff to develop a request for proposal. It was requested that a draft request for proposal be presented to Sub-committee for review and that the role of the Integrity Commissioner, the services provided, the challenges being experienced by other municipal councils and the code of conduct also be reviewed.

**Motion by:** Councillor Sebben

**Seconded by:** Councillor Burbach

THAT the agreement dated December 18, 2018 between Robert J. Swayze and The Corporation of the City of Stratford for provision of Integrity Commissioner services be authorized for extension for up to a six (6) month term;

AND THAT a draft request for proposals for the provision of Integrity Commissioner Services for the City of Stratford be presented to the Finance and Labour Relations Sub-committee for review.

It was suggested the new contract could be for a two year period which would provide the new Council with time to review and understand the

role of the Integrity Commissioner. Following the two year period, a new contract could be completed for a term of four years.

It was questioned whether staff have a concern with the proposed timeline and whether eight (8) months would be preferred. The Chief Administrative Officer advised eight (8) months would be preferable and would provide staff with sufficient time to undertake the requested review. It was suggested staff be given direction to extend the contract with the Integrity Commissioner for up to a 12 month period.

Mayor Mathieson called the question on the motion, as amended, as follows:

R2022-309

**Motion by** Councillor Sebben

**Seconded by** Councillor Burbach

**THAT the agreement dated December 18, 2018 between Robert J. Swayze and The Corporation of the City of Stratford for provision of Integrity Commissioner services be authorized for extension for up to a one year term to December 9, 2023;**

**AND THAT a draft request for proposals for the provision of Integrity Commissioner Services for the City of Stratford be presented to the Finance and Labour Relations Sub-committee for review.**

**Carried**

### **7.3 Proclamation - Lung Cancer Awareness Month**

R2022-310

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT Stratford City Council hereby proclaims November 2022 as Lung Cancer Awareness Month in the City of Stratford to recognize the need for research in lung cancer affecting women and lung cancer health disparities, and encourage all citizens to learn about lung cancer and early detection through lung cancer screening.**

**Carried**

**7.4 Resolution - Proposed Amendments to the Code of Conduct for Members of Council, Local Boards and Committees By-law 133-2018 (COU22-058)**

R2022-311

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Ritsma

**THAT the Code of Conduct for Members of Council, Local Boards and Committees By-law 133-2018, be amended to:**

- **Add the following new section:**
  - **"Orientation and Training: Attendance by members of Council, local boards and committees at orientation and training sessions paid for by the City shall be mandatory. Members unable to attend an orientation or training sessions due to illness or bereavement shall notify the City Clerk prior to the session. The City shall make available the resources and a recording of the session to the member. The member shall then be required to complete the form, enclosed as Appendix C declaring they read the materials and/or watched the session."**
- **Delete section 47 and replace with the following new section 47:**

**Formal Complaints**

**47. Any Employee, Member or member of the public who has identified or witnessed behaviour or activity by a Member that appears to be in contravention of this Code may have their concerns addressed through the formal complaint process set out below:**

- **all formal complaints must be made in writing, setting out the reasonable and probable grounds for the allegation that a Member has contravened the Code of Conduct on the Complaint Form / Affidavit attached as Appendix B to this Code of Conduct;**

- **all formal complaints must be filed with the Integrity Commissioner to determine if the matter is a complaint with respect to non-compliance with the Code of Conduct and not covered by any other applicable legislation or City policies;**
- **any witnesses in support of the allegation must be identified on the Complaint form;**
- **the formal complaint shall include the name of the Member alleged to have breached the Code of Conduct, the section of the Code of Conduct that was allegedly contravened, the date, time and location of the alleged contravention;**
- **the Integrity Commissioner may request additional information from the complainant.**

An update on the ability to add provisions to the Code of Conduct that could be legally upheld over Freedom of Speech was requested. The Chief Administrative Officer advised staff are reviewing the request.

A request was made for travel to be included, along with bereavement and illness, as a reason for a member of Council to miss an orientation or training session.

R2022-312

**Motion by** Councillor Clifford

**Seconded by** Councillor Sebben

**THAT the motion be amended to include travel, along with bereavement and illness, as a reason for a member of Council to miss an orientation or training session.**

A member questioned whether it was necessary to include this provision since travel and holidays are often planned in advance.

Mayor Mathieson called the question on the motion to amend the main motion.

**Carried**

Discussion was held on other reasons which could result in a member missing an orientation or training session. Support was expressed with making attendance at orientation and training sessions mandatory by members of Council.

Mayor Mathieson called the question on the main motion as amended.

**Carried**

#### **7.5 Proclamation - Childhood Cancer Canada**

R2022-313

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT Stratford City Council hereby proclaims September 2022 as Childhood Cancer Canada month in the City of Stratford.**

**Carried**

#### **7.6 Resolution - Assumption of Avon West Phase 2 and Avon West Phase 3 Subdivision (COU22-059)**

R2022-314

**Motion by** Councillor Ingram

**Seconded by** Councillor Vassilakos

**THAT Council authorize the assumption of the completed public services in the Avon West Subdivision, Phase 2 and Phase 3 as described in the Subdivision Agreement with Werner Bromberg Limited, registered as Instrument PC81629, the First Amending Agreement registered as Instrument PC132360 and the Second Amending Agreement registered as Instrument PC132361, for Ahrens Street, Brown Street, Thomas Street, Riddell Street, Lots 11-40, 99-102, 143-150, 161-174, Plan 44M-39, Blocks 194, 195, 196, 197, 199, and 200 Plan 44M-39, Parts 1-41 Plan 44R-5258, and Parts 1-44 Plan 44R-5376.**

**Carried**

#### **7.7 Resolution - McCarthy Road West 0.3m Reserve (COU22-060)**

R2022-315

**Motion by** Councillor Ritsma

**Seconded by** Councillor Ingram

**THAT the City of Stratford declare Part 2 Plan 44R-6008 as public highway and dedicate it as forming part of McCarthy Road West.**

**Carried**

**7.8 Resolution - Boathouse Washroom Project Financing Alternatives (COU22-061)**

R2022-316

**Motion by** Councillor Bunting

**Seconded by** Councillor Beatty

**THAT the report entitled "Boathouse Washroom Project Financing Alternatives" (COU22-061) be received for information;**

**AND THAT funding support be provided as the project manager to Destination Stratford, in the amount up to \$198,925 from the Tax Stabilization Reserve.**

Support was expressed for this initiative, but concern was noted that it was not included or funded in the 2022 budget. Support was also expressed with pursuing Option 2 with the City issuing a new request for proposal. Additional support was expressed with issuing a request for proposal as it could lower the overall cost of the project.

Mayor Mathieson called the question on the motion.

**Carried**

**7.9 Correspondence - Special Occasion Permit Request**

Members were advised the Stratford Slo-Pitch Year-end Tournament will be held on September 9-11, 2022 at the Packham Road Sports Complex and the organizer has applied for a special occasion permit liquor licence.

The Fire Department, Corporate Services Department and the Community Services Department indicated they have no concerns with the event.

R2022-317

**Motion by** Councillor Clifford

**Seconded by** Councillor Ingram

**THAT City Council does not express concern with the issuance of a special occasion permit for the Stratford Slo-Pitch Year-end tournament to be held September 9-11, 2022 at the Packham Road Sports Complex, subject to the necessary permits being**

**obtained, compliance with the City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Infrastructure, Transportation and Safety Committee:**

R2022-318

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT the Report of the Infrastructure, Transportation and Safety Committee dated August 8, 2022 be adopted as printed.**

**Carried**

**9.1.1 Stratford Landfill Public Input Invited June 2022 (ITS22-018)**

THAT Council consider any comments received;

AND THAT the report titled, "Stratford Landfill Public Input June 2022" (ITS22-018), be received for information.

**9.2 Report of the Planning and Heritage Committee:**

R2022-319

**Motion by** Councillor Ritsma

**Seconded by** Councillor Clifford

**THAT the Report of the Planning and Heritage Committee dated August 8, 2022 be adopted as printed.**

A request was made to take Items 9.2.1 and 9.2.3 separately.

Mayor Mathieson called the question on the Items 9.2.2 and 9.2.4.

**Carried**

On Item, 9.2.1, it was questioned whether the motion made at the Planning and Heritage Committee could be made. It was confirmed it could be or that a motion to defer the matter could be made, as requested by the applicant.

R2022-320

**Motion by** Councillor Ritsma

**Seconded by** Councillor Ingram

**THAT the report titled "Proposed Exemption from Sign By-law 159-2004, 35 Waterloo Street North" (PLA22-027), be deferred for staff to discuss further options with the applicant for possible signage on the property.**

Support was expressed for the deferral and for discussing alternative options.

Mayor Mathieson called the question on the motion.

**Carried**

Councillor Burbach, having declared a pecuniary interest on this item, did not participate in the discussion or vote on this matter.

Mayor Mathieson called the question on Item 9.2.3.

**Carried**

**9.2.1 Proposed Exemption from Sign By-law 159-2004, 35 Waterloo Street North (PLA22-027)**

That the matter of a Proposed Exemption from Sign By-law 159-2004 for 35 Waterloo Street North be filed.

**9.2.2 Heritage Stratford Recommendation Regarding the Intent to Designate 86 John Street South and 90 John Street South under Part IV, Section 29 of the Ontario Heritage Act (PLA22-025)**

THAT the Report titled, "Follow up to Report PLA22-025" (PLA22-028), be received.

**9.2.3 Heritage Stratford Recommendation Regarding the Intent to Designate 86 John Street South and 90 John Street South under Part IV, Section 29 of the Ontario Heritage Act (PLA22-025)**

THAT the Heritage Stratford request for Council to issue a Notice of Intent to Designate 86 John Street S and 90 John Street S, under Part IV, Section 29 of the Ontario Heritage Act, as amended, be filed.

**9.2.4 City of Stratford Municipal Heritage Registry – Non-Designated Properties Proposed for Inclusion (PLA22-026)**

THAT Council direct Staff to notify the 30 property owners of the Heritage Stratford resolution and inform them of the upcoming virtual public open house;

THAT Staff hold a virtual public open house to educate and inform affected property owners and the public on the objectives of including non-designated properties on the Municipal Heritage Register;

AND THAT following the virtual public open house, staff forward a final recommended list of properties to be included on the Municipal Heritage Registry as non-designated properties for Council's consideration.

**9.3 Report of the Finance and Labour Relations Committee:**

R2022-321

**Motion by** Councillor Gaffney

**Seconded by** Councillor Bunting

**THAT the Report of the Finance and Labour Relations Committee dated August 8, 2022 be adopted as printed.**

A request was made to take Item 9.3.5 separately.

Mayor Mathieson called the question on Items 9.3.1 to 9.3.4

**Carried**

Mayor Mathieson called the question on Item 9.3.5.

**Carried**

**9.3.1 Destination Stratford Update 2 (FIN22-027)**

THAT the Destination Stratford Q2 Update dated June 21, 2022, be received for information.

**9.3.2 Purchasing Policy Exemption for Crane/Service Body Retrofit (FIN22-028)**

THAT Council approve an exemption from the Purchasing Policy to sole source the Crane/Service Body Retrofit to Eloquip Ltd.

**9.3.3 Electricity Procurement – City of Stratford (FIN22-025)**

THAT the report titled, “Electricity Procurement – City of Stratford” (FIN22-025), be received for information.

**9.3.4 Treasurer’s Statement for Development Charges and Parkland Reserve Funds 2021 (FIN22-026)**

THAT the 2021 Treasurer’s Statement for City of Stratford Development Charges Reserve Funds be received for information;

AND THAT the 2021 Treasurer’s Statement for City of Stratford Cash In Lieu of Parkland Reserve Fund be received for information.

**9.3.5 2022 Community Grant Appeal Request (FIN22-024)**

THAT the matter of the appeal of Council’s decision regarding denial of a 2022 community grant to ONE CARE Home and Community Support Services be filed.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2022-322

**Motion by** Councillor Ritsma

**Seconded by** Councillor Ingram

**THAT By-laws 97-2022 to 100-2022 be taken collectively.**

**Carried** unanimously

R2022-323

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT By-laws 97-2022 to 100-2022 be read a First and Second Time.**

**Carried** two-thirds support

R2022-324

**Motion by** Councillor Gaffney

**Seconded by** Councillor Beatty

**THAT By-laws 97-2022 to 100-2022 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Assumption of Completed Public Services in the Avon West Subdivision, Phases 2 and 3 - By-law 97-2022**

To assume the completed public services in the Avon West Subdivision, Phase 2 and Phase 3 as described in the Subdivision Servicing Agreement with Werner Bromberg Limited registered as Instrument PC81629, the First Amending Agreement registered as Instrument PC132360 and the Second Amending Agreement registered as Instrument PC132361, for Ahrens Street, Brown Street, Thomas Street, Riddell Street, Lots 11-40, 99-102, 143-150, 161-174, Plan 44M-39, Blocks 194, 195, 196, 197, 199, and 200 Plan 44M-39, Parts 1-41 Plan 44R-5258, and Parts 1-44 Plan 44R-5376.

**11.2 Contribution Agreement for the Electric Vehicle Charging Station Expansion Project - By-law 98-2022**

To authorize the entering into and execution of a Contribution Agreement, and any other necessary documentation, between Her Majesty the Queen in Right of Canada as represented by the Minister of Natural Resources and The Corporation of the City of Stratford to carry out the City of Stratford Electric Vehicle Charging Station Expansion Project.

**11.3 Amend Code of Conduct for Members of Council, Local Boards and Committees - By-law 99-2022**

To amend By-law 133-2018, to make changes to the Code of Conduct for Members of Council, Local Boards and Committees regarding attendance at orientation and training sessions, as well as formal complaint procedures.

**11.4 Dedication of Part of McCarthy Road West as Public Highway - By-law 100-2022**

To dedicate Part 2 on Reference Plan 44R-6008, as a public highway forming part of McCarthy Road West in the City of Stratford.

**12. Consent Agenda: CA-2022-081 to CA-2022-095**

**12.1 CA-2022-091**

R2022-325

**Motion by** Councillor Ingram

**Seconded by** Councillor Burbach  
**THAT CA-2022-091, being a resolution from the Town of Aurora regarding Private Member's Bill C-233, "Keira's Law", be endorsed.**

**Carried**

**13. New Business:**

**13.1 Municipal Accommodation Tax By-law Amendment Process**

A member advised several residents have questioned whether accommodators which have a certain number of rooms could be exempt from the by-law. It was questioned whether this amendment would require a motion to reconsider the by-law. The Chief Administrative Officer advised that as Council has adopted the Municipal Accommodation Tax By-law, in order to consider an amendment a motion to reconsider would be required.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is September 12, 2022.

R2022-326

**Motion by** Councillor Ingram

**Seconded by** Councillor Ritsma

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Social Services Committee [7:05 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:10 p.m. or thereafter following the Regular Council meeting]; and**
- **Finance and Labour Relations Committee [7:15 p.m. or thereafter following the Regular Council meeting];**
- **Planning and Heritage Committee [7:20 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

## **15. Council Reconvene:**

### **15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on August 8, 2022 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

#### Name, Item and General Nature of Pecuniary Interest

Councillor Vassilakos declared a pecuniary interest on Item 4.1, "Optimism Place Expansion - Request for Financial Support (FIN22-032)," of the Finance and Labour Relations Committee agenda as she is a member of the Capital Campaign Committee for this organization.

Councillor Burbach declared a pecuniary interest on Item 9.2.1, "Proposed Exemption from Sign By-law 159-2004, 25 Waterloo Street North (PLA22-027)," as she is a Board member for one of the tenants at this facility.

### **15.2 Committee Reports**

#### **15.2.1 Social Services Committee**

R2022-327

**Motion by** Councillor Bunting

**Seconded by** Councillor Burbach

**THAT Items 5.2 and 7.1 of the Social Services Committee meeting dated August 8, 2022 be adopted as follows:**

#### **5.2 Identified Need within the Homelessness Portfolio for Enhanced Staffing (SOC22-012)**

**THAT the report titled, "Identified Need within the Homelessness Portfolio for Enhanced Staffing" (SOC22-012), be received for information;**

**AND THAT Council approve the hiring of one FTE Supervisor of Homelessness and Housing Stability position.**

**7.1 Homemakers and Nurses Services Contract Renewal 2022-24 (SOC22-011)**

**THAT the Director of Social Services be authorized to renew the Agreement with One Care Home and Community Support Services, for Homemakers and Nurses Services for the period from June 1, 2022, to May 31, 2024.**

**Carried**

**15.2.2 Infrastructure, Transportation and Safety Committee**

R2022-328

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT Items 7.1 and 9.1 of the Infrastructure, Transportation and Safety Committee meeting dated August 8, 2022 be adopted as follows:**

**7.1 Blue Box Services with Circular Materials Ontario for the Transition Period of May 1, 2024 to December 31, 2025 (ITS22-021)**

**THAT the Chief Administrative Officer be authorized to negotiate and enter into a contractual agreement for Blue Box Services with Circular Materials Ontario for the Transition Period of May 1, 2024, to December 31, 2025.**

**9.1 Overnight Parking Strategy (ITS22-019)**

**THAT the Clerk be directed to bring forward a by-law to amend Section 8(1) - No Parking In Unposted Locations - of the Traffic and Parking By-law 159-2008, as amended, to add the following:**

- **in a manner that obstructs municipal snow clearing operations.**

**AND THAT staff be directed to undertake an application to the Ministry of the Attorney General, pursuant to the Provincial Offences Act, for Part II set fines to be utilized as follows:**

- 1. \$60 voluntary payment within 7 days and \$80 set fine for parking on a roadway or shoulder between 2:00 a.m. and 6:00 a.m.; and,**
- 2. \$60 voluntary payment within 7 days and \$80 set fine for parking in a manner that obstructs municipal snow clearing operations.**

**Carried**

**15.2.3 Finance and Labour Relations Committee**

R2022-329

**Motion by** Councillor Gaffney

**Seconded by** Councillor Clifford

**THAT Item 5.2 of the Finance and Labour Relations Committee meeting dated August 8, 2022 be adopted as follows:**

**5.2 Long-Term Debt and Borrowing Draft Policy, Lease Financing Draft Policy, and Update of Banking Signing Authorities, (FIN22-031)**

**THAT the report titled "Long-Term Debt and Borrowing Draft Policy, Lease Financing Draft Policy, and Update of Banking Signing Authorities", (FIN22-031), be received for information;**

**THAT a new Policy F.1.19 "Long-Term Debt and Borrowing", be approved;**

**THAT the amended Policy F.1.10 "Lease Financing", be approved;**

**AND THAT section 4.13 of the Delegation of Authority By-law 135-2017, as amended, be further amended to include the Manager of Revenue and Taxation and the requirement for two signatures, one of which**

**must be the Chief Administrative Officer or the Director of Corporate Services and Treasurer.**

**Carried**

**15.2.4 Planning and Heritage Committee**

R2022-330

**Motion by** Councillor Ritsma

**Seconded by** Councillor Ingram

**THAT Item 5.1 of the Planning and Heritage Committee meeting dated August 8, 2022 be adopted as follows:**

**5.1 Proposed Site Alteration By-law (PLA22-030)**

**THAT the Site Alteration By-law as presented, be adopted by Council to regulate the filling, grading and excavation of soil;**

**THAT Fees and Charges By-law 172-2021 as amended, be further amended to establish fees and charges under the Site Alteration By-law;**

**AND THAT City Construction Inspectors be appointed as Enforcement Officers under By-law 60-2003 as amended for the purpose of enforcing the Site Alteration By-law in addition to existing Enforcement Officers.**

**Carried**

**15.3 Reading of the By-laws (reconvene):**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2022-331

**Motion by** Councillor Bunting

**Seconded by** Councillor Burbach

**THAT By-laws 101-2022 to 106-2022 be taken collectively.**

**Carried** unanimously

R2022-332

**Motion by** Councillor Clifford  
**Seconded by** Councillor Beatty  
**THAT By-laws 101-2022 to 106-2022 be read a First and Second Time.**

**Carried** two-thirds support

R2022-333

**Motion by** Councillor Gaffney  
**Seconded by** Councillor Ingram  
**THAT By-laws 101-2022 to 106-2022 be read a Third Time and Finally Passed.**

**Carried**

**15.3.1 Amend Traffic and Parking By-law - By-law 101-2022**

To amend Section 8(1), No Parking in Unposted Locations, of the Traffic and Parking by-law 159-2008, as amended.

**15.3.2 Site Alteration By-law - By-law 102-2022**

To prohibit and regulate the placing or dumping of fill, removal of topsoil and the alteration of the grade of land in the City of Stratford.

**15.3.3 Amend Fees and Charges By-law to Establish Fees under the Site Alteration By-law - By-law 103-2022**

To amend Schedule "E" of the Fees and Charges By-law 172-2021, to establish fees and charges under the Site Alteration By-law.

**15.3.4 Appoint Enforcement Officers for the Purpose of Enforcing the Site Alteration By-law - By-law 104-2022**

To amend By-law 60-2003 as amended, to appoint Enforcement Officers for the purpose of enforcing the Site Alteration By-law.

**15.3.5 Amend Delegation of Authority By-law - By-law 105-2022**

To amend By-law 135-2017, as amended, to delegate Council's authority to the Manager of Taxation and Revenue

and to add the requirement for two authorized signatures to complete various banking matters.

**15.3.6 Confirmatory By-law - By-law 106-2022**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 8, 2022.

**15.4 Adjournment of Council Meeting**

R2022-334

**Motion by** Councillor Ritsma

**Seconded by** Councillor Sebben

**THAT the August 8, 2022 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 8:00 P.M.

Reconvene Meeting Start Time: 9:28 P.M.

Reconvene Meeting End Time: 9:33 P.M.

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Mayor - Daniel B. Mathieson

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Deputy Clerk – Chris Bantock