



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, March 22, 2023 at 7:01 p.m.

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, Ian Morton, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative, Pat Ranney – Cycle Stratford Representative

Staff: Vicky Trotter – Recording Secretary

Also Present: Adrienne Adas – HPPH, Ken Wood

Regrets: Tatiana Dafoe – Clerk, Nick Sheldon – Project Manager, Inspector Jason Clarke – Stratford Police Services

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Ian Morton

Seconded by Councillor Nijjar

THAT the minutes from the Active Transportation Advisory Committee meetings dated January 25, 2023 and February 23, 2023 be adopted as printed.

4. Business Arising from Previous Minutes

4.1 Bike Month Event

Adrienne Adas from Huron Perth Public Health (HPPH) reviewed the bike events from 2022 and noted a large kick-off event would be a good option. She noted

the event could take place on June 3, 2023, in Upper Queens Park. The road could be closed to allow for a loop track for bikes with the road to be opened in time to allow for the matinee performance at the Festival Theatre.

Pat Ranney stated Cycle Stratford will volunteer at the event and assist with activities. Cycle Stratford has suggested a bike maintenance and safety check, promotion of Cycle Stratford and a kid's area to decorate bike helmets.

Members discussed bike month ideas and highlights of the discussion included:

- creation of swag bags for participants or giveaways at each station;
- bike reflectors to be given out are stored at HPPH and Stratford Police Services;
- additional reflective arm bands could be purchased by HPPH;
- request Stratford Police Services to attend event to promote their bike recovery program and provide safety information;
- station to check that bike helmets are fitted properly can be provided;
- contacting local bike shops for donations of prizes;
- Special Event Application to be completed and submitted to the Event Coordinator;
- refreshments for participants to be provided;
- request for the use of the Hydration Station to be submitted;
- asking Cycle Stratford to conduct a family ride; and
- connecting with the Downtown Stratford Business Improvement Area (BIA) regarding Car Free Friday.

Ms. Ranney will confirm with Cycle Stratford that they are able to conduct the family ride and maintenance check station.

Councillor Burbach confirmed she will reach out to the local bike shops regarding participation. Councillor Burbach will also speak with Stratford Police Services regarding their participation and inquire if there are any bike reflectors at their location.

Ms. Adas confirmed she would complete and submit the special event application, requesting the event from 9:00 a.m. to 12:00 p.m. with road closures starting at 8:30 a.m.

Councillor Burbach stated she will connect with the Downtown Stratford BIA regarding Car Free Friday and with a local Tim Hortons regarding a donation of refreshments.

The Chair noted the previous HPPH representative has started a promotional calendar for bike month. Ms. Adas confirmed she has the calendar and will be working with Mike Mousley, Manager of Transit. Additionally, Mike Beitz, Corporate Communications Lead has the photos taken for the 2022 bike month promotions.

5. New Business

5.1 Climate Momentum Event

Felicity Sutcliffe stated Climate Momentum is hosting an event in Market Square from 11:30 a.m. to 2:00 p.m. on April 22, 2023, including a bike station. The organizers are promoting cycling to the event. She noted the bike valet will be requested for the event.

Councillor Burbach noted a poster to promote the bike month kick-off event could be placed at the event.

5.2 Missing Sidewalk Links

Councillor Burbach stated in previous years the ATAC has discussed infrastructure where sidewalks do not link to each other or do not exist. Once a list has been compiled, representatives from ATAC and the Accessibility Advisory Committee meet with City staff to discuss priority areas. David Daglish, Chair, stated a local Rotary member has been walking throughout the City noting missing sidewalks links and has compiled a list.

Councillor Burbach noted five sidewalk projects were delayed in the fall due to frost and are scheduled for completion in 2023. This includes Cambria Street at the hospital, Martin Street and John Street from Cambria Street to Centre Street.

The Chair stated he would pull the previous years lists and the item could be re-listed on the next agenda. It was noted the south end of the City should be specifically looked at.

Councillor Burbach stated Ken Wood reached out regarding curb cuts where the area is not level and asked Mr. Wood to speak. Mr. Wood noted he uses a scooter and there are many areas of concerns, for example, 126 Britannia Street where there is a driveway and the curb cut creates an angle in the sidewalk. He stated there is a person in his building that uses an electric wheelchair and they are confined to their apartment in the winter due to snow clearing. Concerns

were expressed related to snow clearing of sidewalks. Mr. Wood stated there needs to be a larger City budget for sidewalk improvements.

The Chair stated Devon Street is plowed properly, however, the side streets are completed at a later time. Additionally, the plow puts snow back onto the sidewalk. Mr. Wood stated the building sidewalk at his residence is cleared properly, however, the City sidewalk is not.

John Lewis noted there is a section on Ontario Street where the sidewalk drifts and he witnessed a person in an electric wheelchair struggling to get through the drift.

Mr. Wood noted more enforcement is required to ensure sidewalks are being cleared in residential areas.

The Chair noted he used Ping Street to advise of a trip hazard near his home on a Thursday and on Saturday the around was ground down. Mr. Wood noted the City has been fairly responsive to concerns placed through Ping Street.

Felicity Sutcliffe stated the Energy & Environment Carbon Reduction working group recently discussed concerns with sidewalk plows going too fast and being out working when not required. She questioned who should be contacted in this regard. Councillor Burbach noted snow removal is handled by the Public Works Department and it would be possible to request staff attend a future meeting to discuss the procedure for snow removal, sidewalks repairs, etc.

Mr. Wood stated he believes the City needs to create an education campaign on Ping Street. Councillor Burbach stated she will often report concerns for citizens and it will be completed the following day. Councillor Burbach noted a report form is available on the City's website.

Councillor Burbach stated a number of years ago the Committee discussed sewer covers and citizens can also take a picture to report sewer covers in need of repair.

Councillor Burbach requested missing links be added to the next agenda and asked Mr. Wood to forward his locations of concerns to her directly to be added to the list.

The Chair stated he will attempt to send the previous years lists of locations prior to the next meeting.

5.3 Bike Racks

John Lewis noted following the February meeting he confirmed there are no bike racks at City Hall, only one at 82 Erie Street, City Hall Annex and one at the

Rotary Complex. He stated there should be bike racks at the front and rear of City Hall. Councillor Burbach noted that the ATAC has previously reviewed the bike parking plan. David Daglish, Chair, noted post and rings were installed through the Downtown BIA.

A discussion took place regarding various locations in the downtown core where bike racks or rings are located. Mr. Lewis noted there are no bike racks at Festival Hydro. Councillor Burbach stated a review of bike racks could be added to a future agenda. Felicity Sutcliffe noted bike racks should be reviewed as a whole.

5.4 Ontario Bike Summit

Councillor Burbach stated the Ontario Bike Summit is hosting a weekend seminar in Hamilton. The seminar runs from April 30 to May 2 including a stand-alone event on Sunday, April 30. The cost is \$125.00 for the stand-alone event and \$500 for the entire seminar. If anyone is interested in attending they should advise.

6. Date of Next Meeting

The next meeting of the Active Transportation Advisory Committee will be held on Wednesday, April 25, 2023 at 7:00 p.m., in the Falstaff Room, City Hall Annex, 82 Erie Street, Stratford.

7. Adjournment

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the February 22, 2023 ATAC meeting adjourn. Carried

Start Time: 7:01 P.M.

End Time: 8:06 P.M.