



The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES

Date: January 25, 2023
Time: 4:30 P.M.
Location: Electronic Meeting

Sub-committee Present: Councillor Burbach - Chair Presiding, Councillor Nijjar - Vice Chair, Councillor Beatty, Councillor Hunter, Councillor McCabe

Staff Present: Taylor Crinklaw - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Jodi Akins - Council Clerk Secretary, Sadaf Ghalib - Climate Change Program Manager, Chris Bantock - Deputy Clerk

1. Call to Order

The Chair called the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the January 25, 2023, Infrastructure, Transportation and Safety Sub-committee meeting.

3. Adoption of the Addendum

Motion by Councillor Hunter

Sub-committee Decision: THAT the Addendum to the Infrastructure, Transportation and Safety Sub-committee Agenda dated January 25, 2023, be added to the Agenda as printed.

Carried

4. Delegations

None scheduled.

5. Report of the Manager of Environmental Services

5.1 Drinking Water Quality Management Standard 2022 Infrastructure Review (ITS23-002)

Staff Recommendation: THAT the DWQMS Infrastructure Review 2022 be received by Council to fulfil the requirement of the Ontario Drinking Water Quality Management Standard.

Sub-committee Discussion: The Manager of Environmental Services noted that the two water reports listed on this Sub-committee agenda are similar in nature and will be presented to Council in the first quarter of every year as required by the Ministry. There are a number of other reports that will also be submitted in the first quarter of the year to ensure transparency between the operator of the water system, being staff, and the owner, being Council and the Corporation.

An overview of this report specifically was provided by the Manager. To fulfil the requirement to the Ministry, the Quality Management System (QMS) representative meets with top management, being the Director of Infrastructure and Development Services and the Manager of Environmental Services, to discuss the previous year's infrastructure review and that report is conveyed to Council.

The infrastructure review looks at the maintenance and major projects that happen in the twelve months prior to the review. Some of those items include:

- there were 30 watermain breaks in the City in 2022, or 14 breaks per 100km;
- the industry benchmark being 19 breaks per 100km;

- the average being 30-40 main breaks per year as the City has older infrastructure;
- successful hydrant and valve maintenance programs were completed; and
- 28 lead service replacements took place during road reconstruction.

The report contains a chart that goes over major infrastructure work, including reporting software updates, a major motor replacement at Field Well 7 and valve upgrades at the Romeo Control Centre.

Motion by Councillor Hunter

Sub-committee Recommendation: THAT the DWQMS Infrastructure Review 2022 be received by Council to fulfil the requirement of the Ontario Drinking Water Quality Management Standard.

Carried

5.2 Drinking Water Quality Management Standard 2022 Management Review (ITS23-003)

Staff Recommendation: THAT the Management Review Minutes 2022 and Summary Table of Action Items 2022, be received by Council to fulfil the requirement of the Ontario Drinking Water Quality Management Standard.

Sub-committee Discussion: The Manager of Environmental Services advised that similar to the previous report, this is a top management review of the City's Drinking Water Quality standard. This review must be reported to Council to meet the requirements of the City's drinking water license.

This report specifically looks at the findings and results from the standpoint of adequacy, sustainability, and effectiveness of the Quality Management Standard (QMS) system. This is done by annualizing feedback and reports from the external and internal audits completed every year and reviews all documentation, procedures, Ministry requirements and best practices.

Councillor McCabe now present at the meeting at 4:36 p.m.

It was noted that the City received a 100% inspection rating from the Ministry of Environment for 2022. The audits identified 6 suggestions for best practice improvements. It was noted that these suggestions were appreciated for continual improvement.

Operational performance has been on track with performance goals. The Manager advised that he is required to obtain a Quality Management System endorsement from the new Council. That report will be forthcoming, and he will go through the QMS system and operational plan in detail.

The Chair noted that councillors are legally required to keep on top of and understand reports related to operation of the drinking water system. In response to an inquiry about whether training would be held, the Manager responded that the Walkerton Clean Water Centre will be offering training to Council in February to help them understand their responsibilities.

Motion by Councillor Nijjar

Sub-committee Recommendation: THAT the Management Review Minutes 2022 and Summary Table of Action Items 2022, be received by Council to fulfil the requirement of the Ontario Drinking Water Quality Management Standard.

Carried

6. Report of the Climate Change Program Manager

6.1 Earth Day Canada 2023 (ITS23-004)

Staff Recommendation: THAT Staff be authorized to proceed with organizing the tree planting event as outlined in Report ITS23-004.

Sub-committee Discussion: The Climate Change Program Manager stated the City intends to organize a tree planting event in recognition of Earth Day in April 2023. This event is intended to foster community participation and help work towards improving the City's urban tree canopy cover and emissions reductions goals. Staff will be partnering with the Energy and Environment Advisory Committee, Upper Thames River Conservation Authority (UTRCA) and community led groups to maximize outreach and opportunities for participation.

The intention is to plant a minimum of 250 native tree and shrub saplings. Staff will identify lands where this planting can occur, and upon approval

from Council will promote the event on the City's website and other channels.

Motion by Councillor Nijjar

Sub-committee Recommendation: THAT Staff be authorized to proceed with organizing the tree planting event as outlined in Report ITS23-004.

Carried

7. Department Update

Sub-committee Discussion: The Director of Infrastructure and Development Services provided the following highlights from the Department Update:

- with respect to the Transportation Master Plan, staff will be receiving an alternative solutions update from the consultant soon, which will help guide recommendations to Council;
- the final Transportation Mater Plan I report is expected in the spring;
- the Engineering Division is drafting tenders for the upcoming construction year;
- the Portia watermain project included in the 2022 budget went to tender recently and is intended to improve water quality in that area;
- the Water Pollution Control Plant (WPCP) required an emergency repair and tendering is underway;
- the significant amount of snowfall over Christmas kept Public Works staff busy for four days as a significant weather event was declared, meaning it is hazardous for drivers and pedestrians and may take longer to clear;
- with respect to the Climate Change working group, staff are working on a Corporate emissions plan that is underway, as well as a community emissions plan; and
- there are also notes from the Attainable housing project and it was noted they presented to Council recently.

8. Advisory Committee/Outside Board Minutes

There were no Advisory Committee/Outside Board minutes to be provided to Sub-committee.

9. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is March 1, 2023, at 4:30 p.m.

10. Adjournment

Motion by Councillor Beatty

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 4:44 P.M.